



Commission

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February 5, 2024

Nancy Orsi, Chairperson	Present	Larry White, Councilman	Absent
Karen Jordan, Commissioner	Present	Tim Shippy, Recreation Director	Present/ Excused early
Linda White, Commissioner	Absent	Stephanie Nethaway, Asst.Rec.Dir	Present
Gail Zachary, Commissioner	Absent	Sharon Rugg, Story Hour Director	Present
Kathy Zasucha, Commissioner	Absent	Amy Beaudreau, Secretary	Present

The meeting was called to order at 6:02 p.m. with the agreement that there was not a quorum so no formal action could be taken.

Recreation update and report by Director Shippy:

Director Shippy stated that he has no updates.

Secretary Beaudreau asked that he and Director Rugg start/continue to keep an attendance sheet and to also document demographics as required by the Office of Children and Family Services who provide funding to our program.

With nothing further to report, Director Shippy was excused.

Story Hour update report by Director Rugg:

Director Rugg presented her story hour lesson plans and calendar for the February program. She stated that it is a short month as Lewiston Porter and Wilson schools will be closed during the Tuesday and Wednesday on the third week.

The activities this month will focus on Chinese New Year, Valentines and Leap Year.

Director Rugg stated that she posts the calendar and weekly updates on the Story Hour Facebook page.

Financial Updates:

Secretary Beaudreau stated she is going to contact Bookkeeper Boyer to get updated financials for the program.

Old Business:

Secretary Beaudreau informed the Members that she called each candidate that did not get the Story Hour Assistant position as it was more personal than a letter. She also confirmed with Bookkeeper Boyer of the salary of the Story Hour Assistant.

New Business: Demographic reporting for OCFS

Secretary Beaudreau restated that demographics will need to be reported to the OCFS. The Members and Director Rugg agreed that perhaps a sign-in sheet for Story Hour will make the task easier.

Future meeting:

The next meeting of the commission will be at 6:00 p.m. on Monday, March 4, 2024. The April meeting will be held on April 1, 2024.

With no further discussion, the meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Amy L. Beaudreau

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Commission Secretary