



Town of Porter

Town Board Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Gail Zachary

Monday, September 12, 2011

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on September 12, 2011 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Jeff Baker	Town of Porter	Councilman	Present	
Joe Fleckenstein	Town of Porter	Councilman	Present	
Gail Zachary	Town of Porter	Town Clerk	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Roy Rogers	Town of Porter	Code Enforcement Officer	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Dave Britton	Town of Porter	Engineer	Absent	
Susan Driscoll	Town of Porter	R. P. Appr Tech - Trainee	Present	

II. Public Comments

1. Report 2011-139

Open Public Hearing

Supervisor Wiepert requested a moment of silence in remembrance of the victims of September 11, 2001.

The Public Hearing concerning the revision of the Zoning Law is still open.

Councilman Baia reported that he has been approached by no-boat residents who feel there has been a compromise reached. Supervisor Wiepert said respect among the neighbors is most important. Jim Caprio commended everyone who worked hard on this issue. He feels the law is reasonable and reflects the spirit of heritage of the community. He asked that everyone adhere to the law.

Charlene Shwartz has lived in the neighborhood for twenty-four years and says, "They [the boaters/boats] have never bothered us." She, too, is hopeful this accommodation will work, as there have been rifts in the neighborhood. She is happy with the new law.

Councilman Baker, with Councilman Fleckenstein seconding, moved to close the public hearing. Motion carried with unanimous ayes.

RESULT: REPORT ISSUED

2. Resolution 2011-104

Zoning Law Amendment

Amending Article V paragraph 80 of the Town of Porter Law related to the storage of Boats, Trailers, Recreational Vehicles & Utility Trailers in the Town of Porter

80 - Storage or Parking of Boats, Trailers, Recreational Vehicles and Utility Trailers.

A. Storage or Parking of Boats and Trailers, Camp Trailers, Recreational Vehicles, and Utility Trailers in all districts other than Medium Density districts. Boats and trailers, camp trailers, recreational vehicles or utility trailers for personal use by the occupant of any premises may be parked on an established driveway and must have a current registration or permit issued by the Department of Motor Vehicles or other New York State agency as required by law. Any boat and trailer, recreational vehicle, camp trailer or utility trailer parked on the premises shall be operable and properly maintained so as not to cause a nuisance to neighbors. Any boat and trailer, camp trailer, recreational vehicle or utility trailer parked or stored on the premises must be parked or stored at least 20' from the nearest sidewalk or edge of road and may not otherwise obstruct the vision of any person operating a vehicle on the road or roads adjoining the premises.

B. Storage or Parking of Boats and Trailers, Camp Trailers, Recreational Vehicles, and Utility Trailers in Medium Density Districts.

i.) Year round storage of boats and trailers, camp trailers, recreational vehicles or utility trailers in medium density district for personal use by the occupant of any premises may be parked on rear and side lots only and must have a current registration or permit issued by the Department of Motor Vehicles or other New York State agency as required by law. Any boat and trailer, recreational vehicle, camp trailer or utility trailer stored or parked on the premises shall be operable and properly maintained so as not to cause a nuisance to neighbors.

ii.) Seasonal Parking or Storage of Boats, Camp Trailers, Recreational Vehicles, or Utility Trailers in Medium Density Districts. During the period April 15th through October 31st, one boat and trailer, camp trailer, recreational vehicle or utility trailer for personal use by the occupant of the premises and not exceeding 25' in length may be parked in the front yard on an established driveway and must have a current registration or permit issued by the Department of Motor Vehicles or other New York State agency as required by law. Any boat and trailer, recreational vehicle, camp trailer or utility

trailer stored or parked on the premises shall be operable and properly maintained so as not to cause a nuisance to neighbors. Any boat and trailer, camp trailer, recreational vehicle or utility trailer parked or stored on the premises must be parked or stored at least 20' from the nearest sidewalk or edge of road and may not otherwise obstruct the vision of any person operating a vehicle on the road or roads adjoining the premises.

C. Trailers for use in agricultural and livestock activities in areas zoned Rural Agricultural and Low Density Residential on lots of five acres or more are not subject to the limitations set forth in subsections (A) or (B) above. Trailers used for agricultural and livestock activities shall not be permitted to be stored within road right of ways or in a manner otherwise posing a risk to public health or safety.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

III. Resolutions/Reports

1. Report 2011-140

Public Comments

Ray Dietz, Chairman of the Trustees of the Oakland Rural Cemetery, thanked Highway Superintendent, Scott Hillman, and his crew, for their assistance after the recent storm clearing debris from downed trees. He said that the trees were of a significant size and it was a long process cleaning up.

Per the Town Historian, Mr. Dietz was reminded that historical records are of value and need to be restored/preserved/maintained. This is the reason there are pink ribbons on thirty-seven monuments that are in need of "help."

Mr. Dietz said that State funding may not occur and will notify the Town if funding is successful; however, he reminded the Board that, if the cemetery funds are depleted, the responsibility of maintenance, etc., reverts to the Town. "**Working cooperatively keeps us going longer.**"

Bernie Rotella, Town grant writer, said grant money is available, but needs estimates. Supervisor Wiepert said that a company was contacted to bid who told Mr. Wiepert they would submit an bid if the Town paid them \$25,000 for that estimate.

In another matter, Scott Cudney, Bob Schruise and Steve Hillman, members of the Ransomville Fire Company, asked the Board for the use of the Town's Tandem and Gradall to tear down their pavilion.

Attorney Dowd will meet with them after he researches the legality, as this property has always been open to, and benefited, the public. Perhaps the Association of Towns needs to be contacted. Attorney Dowd will have an answer at the Friday, September 16, meeting.

RESULT: REPORT ISSUED

2. Resolution 2011-99

Minutes Approval

Motion to approve the minutes of the August 8, 2011 regular Town Board meeting, and the Work Session of August 22, 2011.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Larry White, Councilman
AYES: Wiepert, Baia, White, Baker, Fleckenstein

3. Resolution 2011-100

Payment of Audited Vouchers

TOWN OF PORTER

WARRANT:	POST AUDIT - AUGUST 2011	8/31/11
FUND 01		6,498.21
FUND 02		63.86
FUND 04		61.63
FUND 06		485.25
FUND 07		1,155.75
FUND 33		271.41
TOTAL		<u>8,536.11</u>

VOUCHER 'S	15718	THRU	15742	
WARRANT:	# 9	SEPTEMBER, 2011		9/12/11
FUND	01			9,175.42
FUND	02			47,706.21
FUND	04			163,765.85
FUND	06			4,563.99
FUND	07			7,128.53
FUND	10			752.79
FUND	12			1,025.00
FUND	33			5,062.09
TOTAL				<u>239,179.88</u>
VOUCHER 'S	15743	THRU	15842	
				<u>247,715.99</u>

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Baker, Councilman
SECONDER: Larry White, Councilman
AYES: Wiepert, Baia, White, Baker, Fleckenstein

4. Report 2011-126

Town Clerk

The following fees were collected in August, 2011

Water	\$21,801.58
Sewer	\$13,545.04
Clerk Fees	\$ 1,062.35

S. P. C. A. Contacts:

May 2011	-	11
June 2011	-	35
July 2011	-	10

Received a copy of a letter written, August 25, 2011, to the Niagara County Public Works Commissioner from the State Regional Traffic Engineer, confirming receipt of the Town of Porter's request for a traffic study on Blairville Road near the Village line.

RESULT: REPORT ISSUED

5. Report 2011-127**Supervisor's Report**

- Supervisor's Monthly Report for August, 2011 was distributed to all Town Board members.
- Resolution to accept the Supervisor's Monthly Report for August, 2011.
- July Sales Tax \$88,704.65. We are up \$10,232.09 for 2011.
- Workplace Violence Policy Statement
- WNY Stormwater Commitment Letter

RESULT: REPORT ISSUED

6. Resolution 2011-101**Acceptance of Supervisor's Report**

Resolution accepting the Supervisor's Report for August.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry White, Councilman
SECONDER:	Thomas Baia, Deputy Supervisor
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

7. Resolution 2011-103**Workplace Violence Policy Statement****WORKPLACE VIOLENCE PREVENTION PROGRAM
POLICY STATEMENT****Town of Porter**

Our municipality, the Town of Porter, is concerned and committed to our employees' safety and health. We refuse to tolerate violence in the workplace and will make every effort to prevent violent incidents from occurring by implementing a Workplace Violence Prevention Program (WPVP). We will provide adequate authority and budgetary resources to responsible parties so that our goals and responsibilities can be met.

All administrators, managers and supervisors are responsible for implementing and maintaining our WPVP Program. We encourage employee participation in designing and implementing our program. We require prompt and accurate reporting of all violent incidents whether or not physical injury has occurred. We will not discriminate against victims of workplace violence.

A copy of this Policy Statement and our WPVP Program is readily available to all employees from each manager and supervisor.

Our program ensures that all employees, including administrators, supervisors and managers, adhere to work practices that are designed to make the workplace more secure, and do not engage in verbal threats or physical actions, which create a security hazard for others in the workplace.

All employees, including administrators, managers and supervisors, are responsible for using safe work practices, for following all directives, policies and procedures, and for assisting in maintaining a safe and secure work environment.

The management of our municipality is responsible for ensuring that all safety and health policies and procedures involving workplace security are clearly communicated and understood by all employees. Managers and supervisors are expected to enforce the rules fairly and uniformly.

Our Program will be reviewed and updated annually.

Policy statement adopted September 12, 2011

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

8. Resolution 2011-105

WNY Stormwater Commitment Letter

Cooperating MS4 Letter of Commitment

MS4 Name: Town of Porter

Located in County of: Niagara

General Permit #: NYR20A267

Stormwater Contact: Glenn M. Caverly

Mailing Address:

Telephone Number: (716) 535-9800

The **Town of Porter**, in cooperation with the Western New York Stormwater Coalition, is a project partner on the Erie County Department of Environment and Planning's Round 10 Water Quality Improvement Project - 2010 WQI 10222. The primary focus of the project, entitled *Western New York Stormwater Coalition: Storm Sewer Mapping Project*, is to map storm sewer conveyance systems including: catch basin and manhole locations; number and size of connections (inlets/outlets); direction of flow; and delineation of storm sewer sheds for the MS4 communities in Erie and Niagara County. Should the project receive funding, the **Town of Porter** agrees to the following roles and responsibilities as a project partner:

1. **Town of Porter** will make available existing storm sewer maps, both paper maps and electronic files, for the purpose of utilizing existing information and planning field work.
2. **Town of Porter** will assist a field crew during the data collection component of the project in their respective MS4.
3. **Town of Porter** will contribute in-kind services to help meet the required local match of 25%. The in-kind services will be salary and fringe for municipal staff participating in the data collection component of the field work conducted in their respective MS4.

Merton K. Wiepert
Supervisor

Date: September 12, 2011

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

9. Report 2011-129

Bookkeeper's Report

Bookkeeper's Monthly Report - August 2011

Completed processing all August 2011 Vouchers & Journal Entries.

Prepared Supervisor's Monthly Report for August 2011 and distributed it to the Supervisor & Town Board members.

Completed bi-weekly & monthly payrolls.

Completed check registers for all check payments.

Continued maintaining the town web page.

Working on 2012 Budget

Met with the New York State Department of Labor, Public Employee Safety & Health Bureau (PESH). Accompanied them while they completed an audit of the Town Hall. Working on resolving exceptions noted.

RESULT:	REPORT ISSUED
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10. Report 2011-142

Justice Fines

JUSTICE FINES 2011

01-1000.2610

	<u>GROSS REVENUE</u>	<u>DISTRIBUTION</u>	<u>NET REVENUE</u>
JANUARY	5,049.50	(3,607.50)	1,442.00
FEBRUARY	5,755.00	(3,345.00)	2,410.00
MARCH	3,915.00	(1,775.00)	2,140.00
APRIL	5,817.25	(1,838.50)	3,978.75
MAY	4,928.00	(2,231.00)	2,697.00
JUNE	4,955.00	(1,970.00)	2,985.00
JULY	5,988.50	(2,694.50)	3,294.00
AUGUST			0.00
SEPTEMBER			0.00
OCTOBER			0.00
NOVEMBER			0.00
DECEMBER			0.00
	<u>36,408.25</u>	<u>(17,461.50)</u>	<u>18,946.75</u>

RESULT: REPORT ISSUED

11. Report 2011-130

Highway

**Department of Public Works
Monthly Report for August 2011**

Highway Department:

1. Completed monthly brush pickup.
2. Completed grouting of culvert liners on Calkins and Lutts Roads.
3. Completed 5th round of roadside mowing.
4. Provided trucks to towns of Cambria and Wilson hauling stone for there oil sealing projects.
5. Completed pug mill mixing of 1000 tons of shoulder mix.

Drainage Department:

1. We are continuing to mow with both mowers. Approximately 60% of the ditches have been mowed so far.
2. Received assistance from the Town of Lewiston with bulldozer and operator to clean a drainage ditch off Lake Road.

Water and Sewer Department:

1. Completed monthly meter reading.
2. Completed repairs to a water service leak on Balmer Road.
3. Received notification from ISO regarding inspection for Ransomville Fire District. They will be here on 9/20 to begin the inspection.
4. We met with Heather Lewis from Wendel Engineering regarding the new Hydrant Maintenance and Winterization programs in the GIS System. She provided field training for the water/sewer employees on the new programs.

Drainage Project on Brentwood Drive:

I solicited 2 quotes for the project:

Robert Mac Vie Construction	\$1900.00
Cosgrove Excavating	\$700.00

*** At the 9/13 meeting, Superintendent corrected the Cosgrove Excavating quote to \$770 ***

New Medium Duty Truck:

The new chassis has been delivered to Viking/Cives in Harrisville, NY. I met with the assembly supervisors on Tuesday. They anticipate delivery to us sometime around mid October.

Respectfully submitted,

Scott B. Hillman
Superintendent of Highways

RESULT: REPORT ISSUED

12. Resolution 2011-106**Brentwood Drive Drainage Problem**

Highway Superintendent Scott Hillman received two bid for labor for the Brentwood Drive Drainage Problem. The Town will be supplying the materials. The two bids were:

Robert MacVie Construction \$1,900.00

Cosgrove Excavating \$ 770.00

Authorize Cosgrove Excavating the contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Joe Fleckenstein, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

13. Resolution 2011-102**Water/Sewer Adjustments**

Account Adjustments for the month of August

The following adjustments were made to water/sewer accounts this month.

<u>Account #</u>	<u>Amount</u>	<u>Service</u>
20-0594.01	-4.71	Water
	-8.50	Sewer
20-0480	-1.58	Water

Reason: Both requested by the Town Clerk

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Fleckenstein, Councilman
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

14. Report 2011-131

Assessor

ASSESSOR'S REPORT August, 2011

1. Completed monthly inspections for verification of sales and completion of all building projects.
2. Processed monthly sales transfers and splits.
3. Continued to track new sales to help determine time trends, valuations and equalization rates.
4. Received several calls from both Lewiston Porter school as well as their attorney advising us of concern over court ordered reduction of partial assessment of Elia property without any representation in court. Willing to advise and/or get involved in any other further proceedings.
5. Running reports on exemptions to help determine if all exemptions are filed correctly and have all accompanying paperwork up-to-date.
6. Attended class on Public relations in Cheektowaga (Susan and Barb)...Susan attended other classes as well.
7. Working on 2012 tax roll.
8. Continued to train Susan in all aspects of assessing.

RESULT:	REPORT ISSUED
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15. Report 2011-132

Building Inspector/Code Enforcement Officer

<u>Docu ment #</u>	<u>Issu e Dat e</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u>	<u>Valuation</u>	<u>Amount</u>
July						
043-11	8/18	Joshua Stack	Alteration	786 Blairville Rd	10,000	50
					10,000	50
August						
047-11	8/4	Michael O'Connor	Alteration	2244 Lake Rd	5,000	50
048-11	8/17	Steven O'Lay	Addition	2443 Lockport Rd	15,000	100
049-11	8/17	Kenneth Schultz	Fence	3611 Ransomville Rd	100	25
050-11	8/17	David Truesdale	Solar Panels	1074 Cain Rd	35,500	50
051-11	8/22	Charles Giarrizzo	In Ground Pool	2009 Lake Rd	20,600	50
052-11	8/22	Robert - Kay Wood	Garage	1987 Lake Rd	25,000	50
053-11	8/22	Stephen Zappy	Demolition	2596 Lockport Rd	0	25
054-11	8/24	Jennifer Berglund	Shed	2011 Balmer Rd	10,000	25
055-11	8/24	Degiulio Drugs Inc	Commercial	3636 Ransomville Rd	108,000	125
056-11	8/29	Anthony Silvaggi	Garage	3600 Creek Rd	1,500	50
057-11	8/31	Walter Holmes	Shed	3893 Ransomville Rd	800	25
					221,500	575
					231,500	625
Total					1,547,775	3,775

BUILDING DEPARTMENT REPORT: Month August 2011

- Building permits issued as per the report.
- Periodic progress inspections on ongoing construction projects throughout the Town.
- Prepared materials for the Planning Board and Zoning Board of Appeals.
- Attended Town Board meeting.
- Pursued numerous Zoning code violations and issued to the Supervisor "Complaints Report" for the month of August 2011.

RESULT: REPORT ISSUED

16. Report 2011-133**Engineer****Site Drainage**

- For the month of August, CRA completed a drainage review for a 3-lot minor subdivision request located at 2137 Lake Road.

2011 - Engineering Support Services

Cast iron pipe waterline replacement project: prepared conceptual drawings and cost estimate to replace the balance of the 6-inch cast iron pipe in the system and restore condition of 12 inch along River Road. Estimate and drawings have been submitted to the Town Board, Scott Hillman, and Rotella Grant Management. Next Step is to proceed with SEQR determination and preliminary design.

Hydraulic Water Model: Developed and submitted a scope of work and engineering estimate (10k) to prepare a town-wide water model for purposes of capital planning and determining the need/ sizing of a new water tank(s).

Water Tank rehabilitation: Developed a budgetary cost estimate to replace the existing water tank in Ransomville. The estimate was based upon replacement in kind. Water tank literature and estimate have been submitted to the Town Board, Scott Hillman, and Rotella Grant Management.

RESULT: REPORT ISSUED

17. Report 2011-134**Attorney**

Attorney Dowd said he was working on the water/sewer BAN financing.

RESULT: REPORT ISSUED

18. Report 2011-135

Grant Writer



Rotella Grant Management

3322 Upper Mt Rd Sanborn, New York 14132 716-240-3230 www.rotellagrants.com

Town Of Porter

Grant Programs Status Report

September 12th , 2011

Grants Status Report:

Greenway Master Plan Project (2009): Wendel Engineering is continuing to work on the scope of the master plan. Their first draft of the complete plan is due this week. I will distribute the plan as soon as we have it. The committee will meet to review the draft and make its recommendation at the October 12th Board Meeting.

NYS Parks: We have started the NEW CFA grant application and will review the actual project as we complete the master plan. More details will follow. Project Budget not to exceed \$800,000 with 50% grant (\$400,000). Resolution is requested for this project. (Please see the CFA information below). Grant due date is October 31st.

TRIGGER and GIGP Grants: Are open and also due October 31st, we will discuss with the Town engineer for matching projects.

CFA: As you know, the newly formed Regional Economic Development Councils have announced the availability of the online Consolidated Funding Application (CFA) which will now be used to submit projects for potential grant funding under a multitude of funding sources.

Through the use of the new CFA, New York State is currently soliciting grant applications for economic development projects. Funding is currently available for the following types of projects:

- [Affordable Housing <https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
- [Community and Waterfront Revitalization <https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)

- [Direct Assistance to Businesses](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Energy and Environmental Improvements](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Low-Cost Financing](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm) <<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Municipal/Public Infrastructure](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Parks, Historic Preservation and Heritage Areas](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Sustainability Planning Assistance](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Transportation Infrastructure](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm)
<<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>
- [Workforce Development](https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm) <<https://apps.cio.ny.gov/apps/cfa/contractReporter.cfm>>

These applications are due no later than Monday, October 31st. Therefore any project(s) that you have must be shovel-ready, which includes preliminary engineering reports, cost estimates and justification, schematic drawings, SEQR review, ownership documentation including page and Liber number, etc.

We will be in contact within the next week to discuss any projects that you feel may fall under one of these categories. We must schedule a meeting as soon as possible to determine project eligibility and to determine if all the required documentation can be obtained to meet this deadline.

Mr. Rotella reported that the Greenway master plan grant should be complete by the 23rd of this month. A draft will be presented to the Committee and brought to the next board meeting.

New York State Park grants have been reopened. Bernie needs a cost estimate from Wendell before it can go in. All the grants are due October 31, 2011.

RESULT:	REPORT ISSUED
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19. Report 2011-141

Porter-On-The-Lake

PORTER ON THE LAKE COMMITTEE MEETING

AUGUST 29, 2011

ATTENDING: Bill Baird Don Larrabee Larry White Meg Whitmore Tony Collard Bob Reese
 Jeff Baker Ernie Lavigueur Linda White Kathy Zasucha John Frank Fran Boltz
 Bernie Rotella Mert Wiepert

The meeting opened at 6:35pm at the Town Hall.

PUBLIC COMMENT: none

TOWN COUNCIL: none

TOWN BOOKKEEPER'S REPORT:

1. 2010 POTL REVENUE/EXPENSE HANDOUT Clarification was requested for the following :

Question:

Tax Collector	439.63
HSBC (Alcliff)	791.85
LNRCC	325.00

Clarification:

County water district
\$54 sod for stairs; \$737.85 for lumber for scouts' stairs
Visitor directory is published beyond the contractual obligations. Cabbage Fest also paid 50% of the ad.

TOWN SUPERVISOR'S REPORT: Due to a NYS mandate, the Town is working on an issue with the lawn and gas cans.

TOWN GRANT WRITER'S REPORT:

1. Bernie has NOT applied for the NYS Parks Grant, originally due on 9/1. A Regional Council has been created by the state to funnel grants which has changed the application process and the due dates.
2. The Draft Master Plan by Wendel was distributed. The Committee was dissatisfied with the Draft. Bernie asked that all comments be emailed to him so that he could present them to Wendel before the September Council meeting.

OLD BUSINESS:

1. **SUMMERFEST COMMITTEE** - the Town of Porter Festival Report Summary (prepared by the LNRCC) was distributed and reviewed. This includes income and expenses for 2011, 2010 and 2009. Further clarification is needed for income from Wine Vendors and Beer & Wine Sales. Questions were asked concerning income and expenses.
It was suggested that based on the handout for the 2010 Income/Expense Report that a committee be formed to work on a budget for day to day park operation and maintenance. Tony Collard, John Frank and Bob Reese volunteered for this.
It was suggested that the money raised by the Summerfest go into a special account to be used for Park improvements. Tony Collard clarified that the whole POTL committee would decide how the money for park improvements should be used, prior to Board approval.
2. **Town Rec Program** - Bernie related that grant money is available for a Community Center at POTL. This would be necessary if the Ransomville School were to close.

NEW BUSINESS: The Town's Founders Day Celebrations will be at POTL, held on June 1st, 2nd and, 3rd, 2012.

CHAIRMAN'S REPORT:

1. **BATHROOM VANDALISM** - vandal's dumped cleanser in the bathrooms, took 6 bottle of anti-bacterial cleaner, and a case of toilet paper. They also broke open the locks on the cleaning cabinet. A police report was filed.
2. **GRASS CUTTING** - almost nonexistent, it is more like weed cutting
3. **PICNIC TABLES** -will work with Lori Caso on a grant in the fall.
4. **POWER UPGRADE** -it was determined that the "best" way to upgrade would be to run a line off Sunset and bring it into the garage building. It would be a larger service.

OTHER:

1. **PLAYGROUND EQUIPMENT** -Questions concerning, drainage, plans and safety regulations were discussed. What needs to be done should be done.
2. **MOWERS** - if not being used, then they should be disposed
3. **HOSPICE DASH** - September 24th

The meeting ended at 8:10pm.

The next meeting is scheduled for Monday, September 26th at 6:30pm.

RESULT: REPORT ISSUED

20. Report 2011-136

Correspondance

There has been no correspondence this month.

RESULT: REPORT ISSUED

21. Report 2011-138

Calendar of Events

Zoning Board of Appeals	Thursday, Sept. 15 th - 7:30PM - CANCELED
Special Town Board Meeting (Presentation of Tentative Budget)	Monday, Oct 3 rd - 3:00PM
Planning Board	Thursday, Oct 6 th - 7:00PM
Town Hall Closed	Monday, Oct 10 th - Columbus Day
Town Board Meeting	Tuesday, Oct 11 th - 7:00PM

RESULT: REPORT ISSUED

22. Report 2011-137

Town Board Comments

There will be a September 11 remembrance service at the Ransomville Library on October 1, 2011, at 3:30 pm.

With no further business before the meeting was adjourned at 7:55 pm.

Gail Zachary
Town Clerk

RESULT: REPORT ISSUED
