



# Town of Porter

## Town Board Meeting

3265 Creek Road  
Youngstown, NY 14174  
[TownofPorter.Net](http://TownofPorter.Net)

~ Minutes ~

Gail Zachary

Monday, November 14, 2011

7:00 PM

Town Hall Auditorium

### I. Call to Order

7:00 PM Meeting called to order on November 14, 2011 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Absent	
Jeff Baker	Town of Porter	Councilman	Present	
Joe Fleckenstein	Town of Porter	Councilman	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Gail Zachary	Town of Porter	Town Clerk	Present	
Roy Rogers	Town of Porter	Code Enforcement Officer	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Dave Britton	Town of Porter	Engineer	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Susan Driscoll	Town of Porter	R. P. Appr Tech - Trainee	Present	
Bernie Rotella	Town of Porter	Grantwriter	Late	

### II. Public Portion

#### 1. Report 2011-181

##### Porter-On-The-Lake Master Plan

Mark, from Wendel Engineering, presented the Town of Porter, Porter-on-the-Lake, Town Park Master Plan. This plan was reviewed in detail by the Porter-on-the-Lake Committee. The main focus was accessibility, protecting the bluff and habitat (e.g. nesting areas), improving the playground area, adding comfort station, drop-off station and opening up the woodland.

A community center is in the 7 million dollar plan, but it was emphasized that all these things can be done over many years.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**2. Resolution 2011-127****Porter-On-The-Lake Park Master Plan**

Resolution to adopt the Town of Porter, Porter-On-The-Lake Master Plan, as submitted by the Porter-On-The-Lake Committee.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Jeff Baker, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
<b>ABSENT:</b>	Larry White

**3. Report 2011-166****Public Comments**

Scott Cudney, from the Ransomville Volunteer Fire Company, thanked the Town Board and Highway Superintendent Hillman for their assistance in the removal and reconstruction of the pavilion at the park behind the fire hall.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**III. Resolutions/Reports****1. Resolution 2011-125****Minutes Approval**

Approve the minutes of the regular Town Board meeting on October 11, 2011, along with the minutes of the work sessions on October 13th, October 31st, and the Budget Public Hearing on November 7th. Let the minutes show a correction, from the October 24, 2011 work session, that Councilman Fleckenstein abstained on the vote to hire CRA Engineering to prepare a map, plan and report for the wind turbine placements.

**COMMENTS - Current Meeting:**

abstained.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Joe Fleckenstein, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
<b>ABSENT:</b>	Larry White

2. Resolution 2011-124

**Payment of Audited Vouchers**

Resolution to approve the vouchers, as audited.

**TOWN OF PORTER**

**WARRANT: POST AUDIT - OCT 2011 10/31/11**

<b>FUND 01</b>	5,211.93
<b>FUND 02</b>	1,183.74
<b>FUND 04</b>	193.54
<b>FUND 06</b>	456.30
<b>FUND 07</b>	1,355.56
<b>FUND 10</b>	836.48
<b>FUND 33</b>	102.65
<b>TOTAL</b>	<b><u>9,340.20</u></b>

**VOUCHER 'S 15950 THRU 15976**

**WARRANT: # 11 NOVEMBER, 2011 11/14/11**

<b>FUND 01</b>	14,599.41
<b>FUND 02</b>	42,727.97
<b>FUND 04</b>	32,380.38
<b>FUND 06</b>	3,842.17
<b>FUND 07</b>	78,307.83
<b>FUND 33</b>	148.20
<b>TOTAL</b>	<b><u>172,005.96</u></b>

**VOUCHER 'S 15977 THRU 16077**

**181,346.16**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Joe Fleckenstein, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
<b>ABSENT:</b>	Larry White

**3. Report 2011-168****Town Clerk**

## October 2011 Revenue

Water	\$43,892.81
Sewer	\$90,369.33
Licenses and Fees	\$ 647.36

Planning Board/Susan Driscoll Training 10/27- received notification from Economic Development that Susan Driscoll, Tom Oddy and Donald McCollum attended the training session

A Workplace Violence Prevention training session for employees was held Wednesday morning, November 9th at the Town Hall. This was put on by the New York State Department of Labor.

Town Justices, David Truesdale and Walter Holmes, received their certificates of completion for 2011, "Continuing Judicial Education Program," from the New York State Unified Court System.

Received a letter from the regional office of the New York State Department of Transportation which follows up the Town's request to do a speed limit study on Blairville Road (Town) to Church Street (Village), stating the speed limit will be reduced to 45 MHP... "When we receive a copy of the approved Notice of Order legally establishing the 45 MPH speed limit, from the Director of Traffic and Safety Division in Albany, we will forward a copy to you for your records." They also state that Niagara County will be putting up the new signs.

H.W. Bryk & Sons donated their time, material and labor for the winterization of the water and sewer facilities at Porter-On-The-Lake.

Received a letter from Marie Oblamski, resigning her position as secretary/treasurer of the Town of Porter Recreation Commission effective December 31, 2011. This is a payroll related position.

Received a letter from Wayne Pollow, resigning his position from the Town of Porter Recreation Commission effective December 31, 2011. This is a volunteer position.

Receiver a letter from Sue Lambert, Chairman of the Town of Porter Recreation Commission, asking not to be re-appointed to the Commission next year. This is also a volunteer position.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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#### 4. Report 2011-169

##### Supervisor

- Supervisor's Monthly Report for October, 2011 was distributed to all Town Board members.
- Resolution to accept the Supervisor's Monthly Report for October, 2011.
- September Sales Tax \$132,092.93. We are up \$25,853.26 for 2011.
- Resolution to declare the 2012 Preliminary Budget the Adopted Budget.

It was also reported that \$4,875.00 was received from NYSERDA which reflects a rebate on the installation of the HVAC system at Town Hall.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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#### 5. Resolution 2011-126

##### Acceptance of Supervisor's Report

Resolution to accept the October 2011 Supervisor's Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Joe Fleckenstein, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
<b>ABSENT:</b>	Larry White

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#### 6. Resolution 2011-128

##### Adopt the 2012 Town of Porter Budget

Resolution to adopt the 2012 Town of Porter Preliminary Budget as the Town of Porter 2012 Adopted Budget

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Joe Fleckenstein, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
<b>ABSENT:</b>	Larry White

## 7. Report 2011-182

## 2012 Adopted Budget

## TOWN OF PORTER

## 2012 BUDGET

ACCOUNT DESCRIPTION			ADOPTED BUDGET
01 1000	1001	REAL PROPERTY TAX	688,169.00
01 1000	1090	PENALTIES ON REAL PROP TAX	7,100.00
01 1000	1120	FRANCHISE FEE	40,000.00
01 1000	1122	SALES TAX	48,750.00
01 1000	1255	CLERKS FEES	1,000.00
01 1000	1570	DEMOLITION OF UNSAFE BUILDINGS	10,000.00
01 1000	2401	INTEREST EARNINGS	7,000.00
01 1000	2530	GAMES OF CHANCE	10.00
01 1000	2544	DOG LICENSE	6,500.00
01 1000	2610	FINES & FORFEIT BAIL	30,000.00
01 1000	2611	FINES & PENALTIES DOGS	150.00
01 1000	2705	GIFTS & DONATIONS	750.00
01 1000	2770	CWM 2%	100,000.00
01 1000	2772	MISCELLANEOUS REVENUE	2,000.00
01 1000	3001	PER CAPITA	30,000.00
01 1000	3005	MORTGAGE TAX	65,000.00
01 1000	5031	INTERFUND TRANSFERS	0.00
<b>TOTAL REVENUE</b>			<b>1,036,429.00</b>
01 1010	0001	TOWN BOARD PERSONAL SERVICE	28,660.00
01 1010	0004	TOWN BOARD CONTRACTUAL EXPENSE	500.00
	<b>1010</b>		<b>29,160.00</b>
	<b>Total</b>		
01 1110	0001	JUSTICES PERSONAL SERVICE	71,225.00
01 1110	0002	JUSTICES EQUIPMENT	1,000.00
01 1110	0004	JUSTICES CONTRACTUAL EXPENSE	15,330.00
	<b>1110</b>		<b>87,555.00</b>
	<b>Total</b>		

01 1220	0001	SUPERVISOR PERSONAL SERVICE	71,020.00
01 1220	0004	SUPERVISOR CONTRACTUAL EXPENSE	8,724.00
<b>1220</b>			<b>79,744.00</b>
<b>Total</b>			
01 1320	0004	INDEPENDENT AUDIT	7,800.00
<b>1320</b>			<b>7,800.00</b>
<b>Total</b>			
01 1330	0001	TAX COLLECTOR PERSONAL SERVICE	6,608.00
01 1330	0002	TAX COLLECTOR EQUIPMENT	300.00
01 1330	0004	TAX COLLECTOR CONTRACTUAL EXP	4,270.00
<b>1330</b>			<b>11,178.00</b>
<b>Total</b>			
01 1340	0001	BUDGET PERSONAL SERVICE	5,394.00
01 1340	0004	BUDGET CONTRACTUAL EXPENSE	250.00
<b>1340</b>			<b>5,644.00</b>
<b>Total</b>			
01 1355	0001	ASSESSOR PERSONAL SERVICE	51,592.00
01 1355	0004	ASSESSOR CONTRACTUAL EXPENSE	15,400.00
<b>1355</b>			<b>66,992.00</b>
<b>Total</b>			
01 1410	0001	TOWN CLERK PERSONAL SERVICE	72,261.00
01 1410	0004	TOWN CLERK CONTRACTUAL EXPENSE	5,060.00
<b>1410</b>			<b>77,321.00</b>
<b>Total</b>			
01 1420	0004	ATTORNEY	25,000.00
<b>1420</b>			<b>25,000.00</b>
<b>Total</b>			
01 1450	0004	ELECTIONS CONTRACTUAL EXPENSE	100.00
<b>1450</b>			<b>100.00</b>
<b>Total</b>			
01 1620	0001	BUILDINGS PERSONAL SERVICE	4,454.00
01 1620	0004	BUILDINGS CONTRACTUAL EXPENSE	54,600.00
<b>1620</b>			<b>59,054.00</b>
<b>Total</b>			
01 1670	0004	CENTRAL PRINTING	2,000.00
<b>1670</b>			<b>2,000.00</b>
<b>Total</b>			
01 1910	0004	UNALLOCATED INSURANCE	27,000.00
<b>1910</b>			<b>27,000.00</b>
<b>Total</b>			
01 1920	0004	MUNICIPAL ASSOC DUES	1,100.00
<b>1920</b>			<b>1,100.00</b>
<b>Total</b>			
01 1989	0004	GOVT.SUPPORT-VILL.OTHER	20,000.00
<b>1989</b>			<b>20,000.00</b>
<b>Total</b>			
01 1990	0004	CONTINGENCY ACCOUNT	25,000.00
<b>1990</b>			<b>25,000.00</b>
<b>Total</b>			

01 3510	0004	DOG CONTROL CONTRACTUAL EXPENS	13,300.00
<b>3510</b>			<b>13,300.00</b>
<b>Total</b>			
01 3650	0004	DEMOLITION OF UNSAFE BUILDINGS	10,000.00
<b>3650</b>			<b>10,000.00</b>
<b>Total</b>			
01 5010	0001	HIGHWAY SUPT PERSONAL SERVICE	44,641.00
01 5010	0004	HIGHWAY SUPT CONTRACTUAL EXPEN	9,336.00
<b>5010</b>			<b>53,977.00</b>
<b>Total</b>			
01 5132	0001	GARAGE PERSONAL SERVICE	3,954.00
01 5132	0002	GARAGE EQUIPMENT	4,000.00
01 5132	0004	GARAGE CONTRACTUAL EXPENSE	42,600.00
<b>5132</b>			<b>50,554.00</b>
<b>Total</b>			
01 6460	0004	INDUSTRIL DEV (NICAP)	4,000.00
<b>6460</b>			<b>4,000.00</b>
<b>Total</b>			
01 6510	0004	VETERANS SERVICE CONTRACTUAL	4,000.00
<b>6510</b>			<b>4,000.00</b>
<b>Total</b>			
01 6772	0004	PROGRAMS FOR AGING CONTRACTUAL	1,500.00
<b>6772</b>			<b>1,500.00</b>
<b>Total</b>			
01 6989	0004	OTHR.ECONOMIC OPPORT.&DEVELOP,	1,000.00
<b>6989</b>			<b>1,000.00</b>
<b>Total</b>			
01 7410	0004	LIBRARY CONTRACTUAL EXPENSE	142,468.00
<b>7410</b>			<b>142,468.00</b>
<b>Total</b>			
01 7510	0001	HISTORIAN PERSONAL SERVICE	2,913.00
01 7510	0004	HISTORIAN CONTRACTUAL EXPENSE	2,100.00
<b>7510</b>			<b>5,013.00</b>
<b>Total</b>			
01 7520	0004	HISTORICAL PROP CONTRACTUAL EX	24,100.00
<b>7520</b>			<b>24,100.00</b>
<b>Total</b>			
01 7550	0004	CELEBRATIONS CONTRACTUAL EXP	8,750.00
<b>7550</b>			<b>8,750.00</b>
<b>Total</b>			
01 8510	0004	COMM BEAUTIF CONTRACTUAL EXP	2,700.00
<b>8510</b>			<b>2,700.00</b>
<b>Total</b>			
01 8810	0001	CEMETERIES PERSONAL SERVICES	11,232.00
01 8810	0004	CEMETERIES CONTRACTUAL	9,000.00
<b>8810</b>			<b>20,232.00</b>
<b>Total</b>			
01 9010	0008	STATE RETIREMENT	57,800.00
<b>9010</b>			<b>57,800.00</b>

	<b>Total</b>			
01	9030	0008	SOCIAL SECURITY	28,750.00
	<b>9030</b>			<b>28,750.00</b>
	<b>Total</b>			
01	9040	0008	WORKMANS COMPENSATION	1,300.00
	<b>9040</b>			<b>1,300.00</b>
	<b>Total</b>			
01	9045	0008	HEALTH REIMBURSEMENT	7,200.00
	<b>9045</b>			<b>7,200.00</b>
	<b>Total</b>			
01	9050	0008	UNEMPLOYMENT INSURANCE	0.00
	<b>9050</b>			<b>0.00</b>
	<b>Total</b>			
01	9055	0008	DISABILITY INSURANCE	1,000.00
	<b>9055</b>			<b>1,000.00</b>
	<b>Total</b>			
01	9060	0008	HOSP/MED	124,000.00
	<b>9060</b>			<b>124,000.00</b>
	<b>Total</b>			
	<b>Grand Total</b>		<b>EXPENSES</b>	<b>1,086,292.00</b>
			<b>TOTAL REVENUE</b>	<b>1,036,429.00</b>
02	1000	1120	SALES TAX	926,250.00
02	1000	1601	HEALTH FEE	1,000.00
02	1000	2110	ZONING FEES	1,000.00
02	1000	2115	PLANNING BOARD FEES	1,000.00
02	1000	2401	INTEREST/EARNINGS	7,500.00
02	1000	2555	BUILDING & ALTERATIONS	5,000.00
02	1000	2655	SALES BOOKS	150.00
02	1000	2770	UNCLASSIFIED REVENUE	1,000.00
02	1000	3820	YOUTH PROGRAMS	1,500.00
			<b>REVENUE</b>	<b>944,400.00</b>
02	1440	0004	ENGINEERING CONTRACTUAL	12,200.00
	<b>9055</b>			<b>12,200.00</b>
	<b>Total</b>			
02	1910	0004	UNALLOCATED INSURANCE	8,000.00
	<b>1990</b>			<b>8,000.00</b>
	<b>Total</b>			
02	1990	0004	CONTINGENCY	25,000.00
	<b>1990</b>			<b>25,000.00</b>
	<b>Total</b>			

02 3120	0001	POLICE/CONSTABLE PERSONAL SERVICE	5,739.00
02 3120	0004	POLICE/CONSTABLE CONTRACTUAL	120.00
<b>3120</b>			<b>5,859.00</b>
<b>Total</b>			
02 3310	0004	TRAFFIC CONTROL CONTRACTUAL EX	5,400.00
<b>3310</b>			<b>5,400.00</b>
<b>Total</b>			
02 3620	0001	SAFETY INSPECT PERSONAL SERVIC	32,970.00
02 3620	0004	SAFETY INSPECT CONTRACTUAL EXP	4,424.00
<b>3620</b>			<b>37,394.00</b>
<b>Total</b>			
02 4020	0001	REGISTRAR PERSONAL SERVICES	8,289.00
02 4020	0004	REGISTRAR CONTRACTUAL	80.00
<b>4020</b>			<b>8,369.00</b>
<b>Total</b>			
02 5182	0004	INTERSECTION LIGHTS	10,500.00
<b>4010</b>			<b>10,500.00</b>
<b>Total</b>			
02 5750	0004	SIDEWALKS CONTRACTUAL EXPENSE	9,000.00
<b>5750</b>			<b>9,000.00</b>
<b>Total</b>			
02 6989	0004	OTHR.ECONOMIC OPPORT.&DEVELOP,	17,500.00
<b>6989</b>			<b>17,500.00</b>
<b>Total</b>			
02 7310	0001	YOUTH PROG PERSONAL SERVICE	67,480.00
02 7310	0004	YOUTH PROG CONTRACTUAL EXPENSE	30,750.00
<b>7310</b>			<b>98,230.00</b>
<b>Total</b>			
02 8010	0001	ZONING PERSONAL SERVICES	11,384.00
02 8010	0004	ZONING CONTRACTUAL EXPENSE	6,700.00
<b>8010</b>			<b>18,084.00</b>
<b>Total</b>			
02 8020	0001	PLANNING PERSONAL SERVICE	12,101.00
02 8020	0004	PLANNING CONTRACTUAL EXPENSE	28,900.00
<b>8020</b>			<b>41,001.00</b>
<b>Total</b>			
02 8160	0004	MODERN DISPOSAL CONTRACTUAL	280,000.00
<b>8510</b>			<b>280,000.00</b>
<b>Total</b>			
02 8540	0001	DRAINAGE PERSONAL SERVICE	13,200.00
02 8540	0004	DRAINAGE CONTRACTUAL EXPENSE	76,500.00
<b>8540</b>			<b>89,700.00</b>
<b>Total</b>			
02 9010	0008	STATE RETIREMENT	2,600.00
<b>9010</b>			<b>2,600.00</b>
<b>Total</b>			
02 9030	0008	SOCIAL SECURITY	11,575.00
<b>9030</b>			<b>11,575.00</b>

<b>Total</b>			
02 9040	0008	WORKMANS COMPENSATION	525.00
<b>9040</b>			<b>525.00</b>
<b>Total</b>			
02 9050	0008	UNEMPLOYMENT INSURANCE	0.00
<b>9050</b>			<b>0.00</b>
<b>Total</b>			
02 9901	0009	TRANSFER TO OTHER FUND	505,000.00
<b>9901</b>			<b>505,000.00</b>
<b>Total</b>			
<b>Grand Total</b>		<b>EXPENSES</b>	<b>1,165,737.00</b>
		<b>REVENUE</b>	<b>944,400.00</b>
03 1000	2401	INTEREST/EARNINGS	60.00
		<b>REVENUE</b>	<b>60.00</b>
03 5130	0001	MACHINERY PERSONAL SERVICES	395.00
03 5130	0004	MACHINERY CONTRACTUAL EXPENSE	1,000.00
<b>5130</b>			<b>1,395.00</b>
<b>Total</b>			
03 9010	0008	STATE RETIREMENT	0.00
<b>9010</b>			<b>0.00</b>
<b>Total</b>			
03 9030	0008	SOCIAL SECURITY	33.00
<b>9030</b>			<b>33.00</b>
<b>Total</b>			
03 9040	0008	WORKMANS COMPENSATION	2.00
<b>9040</b>			<b>2.00</b>
<b>Total</b>			
03 9060	0008	HOSP/MED	0.00
<b>9060</b>			<b>0.00</b>
<b>Total</b>			
<b>Grand Total</b>		<b>EXPENSES</b>	<b>1,430.00</b>
		<b>REVENUE</b>	<b>60.00</b>
04 1000	2300	SERVICES FOR OTHER GOV'T	125,000.00
04 1000	2401	INTEREST/EARNINGS	3,000.00
04 1000	2416	EQUIPMENT RENTAL	125,000.00
04 1000	2680	INSURANCE RECOVERY	0.00
04 1000	2770	OTHER UNCLASSIFIED REVENUE	2,500.00
04 1000	2801	INTERFUND REVENUE	500,000.00

04 1000	3501	CONSOLIDATED HIGHWAY (CHIPS)	48,000.00
		<b>REVENUE</b>	<b>803,500.00</b>
04 5110	0001	GENERAL REPAIRS PERS.SVC	78,972.00
04 5110	0004	GENERAL REPAIRS CONTRACTUAL	240,910.00
	<b>5110</b>		<b>319,882.00</b>
	<b>Total</b>		
04 5112	0002	IMPROVEMENTS (CHIPS)	48,000.00
	<b>5112</b>		<b>48,000.00</b>
	<b>Total</b>		
04 5130	0001	MACHINERY PERSONAL SERV	6,525.00
04 5130	0002	MACHINERY EQUIPMENT	12,000.00
04 5130	0004	MACHINERY CONTRACTUAL EXPENSES	72,000.00
	<b>5130</b>		<b>90,525.00</b>
	<b>Total</b>		
04 5140	0001	BRUSH/WEEDS PERSONAL SERV	11,232.00
04 5140	0004	BRUSH/WEEDS CONTRACTUAL	5,400.00
	<b>5140</b>		<b>16,632.00</b>
	<b>Total</b>		
04 5142	0001	SNOW REMOVAL PERSONAL SERV	50,117.00
04 5142	0004	SNOW REMOVAL CONTRACTUAL	98,509.00
	<b>5142</b>		<b>148,626.00</b>
	<b>Total</b>		
04 5148	0001	SERVICE-OTHER GOV PERSONAL SERV	49,537.00
04 5148	0004	SERVICE-OTHER GOV CONTRACTUAL	93,509.00
	<b>5148</b>		<b>143,046.00</b>
	<b>Total</b>		
04 9010	0008	STATE RETIREMENT	34,500.00
	<b>9010</b>		<b>34,500.00</b>
	<b>Total</b>		
04 9030	0008	SOCIAL SECURITY	15,100.00
	<b>9030</b>		<b>15,100.00</b>
	<b>Total</b>		
04 9040	0008	WORKMANS COMPENSATION	650.00
	<b>9040</b>		<b>650.00</b>
	<b>Total</b>		
04 9045	0008	HEALTH REIMBURSEMENT	2,800.00
	<b>9045</b>		<b>2,800.00</b>
	<b>Total</b>		
04 9050	0008	UNEMPLOYMENT INSURANCE	0.00
	<b>9050</b>		<b>0.00</b>
	<b>Total</b>		
04 9060	0008	HOSP/MED	81,000.00
	<b>9060</b>		<b>81,000.00</b>
	<b>Total</b>		
04 9901	0009	TRANSFER TO HIGHWAY RESERVE	38,000.00
	<b>9901</b>		<b>38,000.00</b>
	<b>Total</b>		

<b>Grand Total</b>	<b>EXPENSES</b>	<b>938,761.00</b>
	<b>REVENUE</b>	<b>803,500.00</b>
06 1000	2140 METERED SALES	350,000.00
06 1000	2144 SERVICE CHARGES	9,000.00
06 1000	2148 PENALTIES	6,000.00
06 1000	2401 INTEREST/EARNINGS	1,500.00
06 1000	2770 MISC. INCOME	500.00
06 1000	2801 INTERFUND REVENUES	5,000.00
	<b>REVENUE</b>	<b>372,000.00</b>
06 8310	0001 ADMINISTRATION PERSONAL SERV	32,070.00
06 8310	0004 ADMINISTRATION CONTRACTUAL EXP	7,055.00
<b>8310 Total</b>		<b>39,125.00</b>
06 8320	0004 SOURCE OF SUPPLY CONTRACTUAL	160,000.00
<b>8320 Total</b>		<b>160,000.00</b>
06 8340	0001 TRANSMISSION PERSONAL SERVICE	73,921.00
06 8340	0004 TRANSMISSION CONTRACTUAL EXP	31,000.00
<b>8340 Total</b>		<b>104,921.00</b>
06 9010	0008 STATE RETIREMENT	11,600.00
<b>9010 Total</b>		<b>11,600.00</b>
06 9030	0008 SOCIAL SECURITY	8,125.00
<b>9030 Total</b>		<b>8,125.00</b>
06 9040	0008 WORKMANS COMPENSATION	355.00
<b>9040 Total</b>		<b>355.00</b>
06 9045	0008 HEALTH REIMBURSEMENT	1,425.00
<b>9045 Total</b>		<b>1,425.00</b>
06 9060	0008 HOSP/MED	37,000.00
<b>9060 Total</b>		<b>37,000.00</b>
06 9730	0006 BOND PRINCIPAL	13,000.00
<b>9010 Total</b>		<b>13,000.00</b>
06 9730	0007 BOND INTEREST	3,071.00
<b>9030 Total</b>		<b>3,071.00</b>

<b>Grand Total</b>	<b>EXPENSES</b>	<b>378,622.00</b>
	<b>REVENUE</b>	<b>372,000.00</b>
07 1000	2120 SEWER RENTS	340,000.00
07 1000	2122 SERVICE CHARGES	700.00
07 1000	2128 PENALTIES	3,500.00
07 1000	2374 SEWER SERV-OTHER GOV	2,455.00
07 1000	2401 INTEREST EARNINGS	500.00
07 1000	2680 INSURANCE RECOVERY	0.00
07 1000	2770 MISC REVENUE	0.00
	<b>REVENUE</b>	<b>347,155.00</b>
07 1950	0004 SPECIAL ITEMS TAXES	100.00
<b>1950 Total</b>		<b>100.00</b>
07 8110	0001 ADMINISTRATION PERSONAL SERVIC	24,284.00
07 8110	0004 ADMINISTR CONTRACTUAL EXPENSE	3,155.00
<b>8110 Total</b>		<b>27,439.00</b>
07 8120	0001 SEWAGE COLL PERSONAL SERVICE	26,867.00
07 8120	0004 SEWAGE COLL CONTRACTUAL	51,360.00
<b>8120 Total</b>		<b>78,227.00</b>
07 8130	0004 SEWAGE TREATMENT	238,000.00
<b>8130 Total</b>		<b>238,000.00</b>
07 9010	0008 STATE RETIREMENT	4,200.00
<b>9010 Total</b>		<b>4,200.00</b>
07 9030	0008 SOCIAL SECURITY	3,925.00
<b>9030 Total</b>		<b>3,925.00</b>
07 9040	0008 WORKMANS COMPENSATION	175.00
<b>9040 Total</b>		<b>175.00</b>
07 9045	0009 HEALTH REIMBURSEMENT	475.00
<b>9045 Total</b>		<b>475.00</b>
07 9060	0009 HOSPITALIZATION	6,000.00
<b>9060 Total</b>		<b>6,000.00</b>
07 9950	0009 TRANS CAPITAL PROJECTS	14,637.00
<b>9950 Total</b>		<b>14,637.00</b>

	<b>Grand Total</b>		<b>EXPENSES</b>	<b>373,178.00</b>
			<b>REVENUE</b>	<b>347,155.00</b>
10	1000	1001	TAX RECEIPTS	8,450.00
10	1000	2401	INTEREST/EARNINGS	50.00
			<b>REVENUE</b>	<b>8,500.00</b>
10	5182	0004	NIAGARA MOHAWK CONTRACTUAL	9,500.00
	<b>Grand Total</b>		<b>EXPENSES</b>	<b>9,500.00</b>
			<b>REVENUE</b>	<b>8,500.00</b>
12	1000	1001	TAX RECEIPTS	6,915.00
12	1000	2401	INTEREST/EARNINGS	10.00
			<b>REVENUE</b>	<b>6,925.00</b>
12	9730	0006	BOND PRINCIPAL	5,000.00
12	9730	0007	BOND INTEREST	1,925.00
			<b>EXPENSES</b>	<b>6,925.00</b>
			<b>REVENUE</b>	<b>6,925.00</b>
20	1000	1001	TAX RECEIPTS	257,495.00
			<b>REVENUE</b>	<b>257,495.00</b>
20	3410	0004	FIRE CONTRACT	257,495.00
			<b>EXPENSES</b>	<b>257,495.00</b>
			<b>REVENUE</b>	<b>257,495.00</b>
21	1000	1001	TAX RECEIPTS	161,200.00
			<b>REVENUE</b>	<b>161,200.00</b>
21	3410	0004	FIRE CONTRACT	161,200.00

		<b>EXPENSES</b>	<b>161,200.00</b>
		<b>REVENUE</b>	<b>161,200.00</b>
28	1000	1001 TAX RECEIPTS	52,175.00
28	1000	2401 INTEREST/EARNINGS	125.00
28	1000	3060 GRANT REVENUE	
28	1000	3990 SEWER CAPITAL PROJ.	
		<b>REVENUE</b>	<b>52,300.00</b>
28	8120	0002 SANITARY SEWERS	6,663.10
28	9730	0006 BOND PRINCIPAL	27,200.00
28	9730	0007 BOND INTEREST	18,436.90
		<b>EXPENSES</b>	<b>52,300.00</b>
		<b>REVENUE</b>	<b>52,300.00</b>
30	1000	2401 INTEREST/EARNINGS	10.00
30	1000	3990 SEWER CAPITAL PROJECTS	16,061.00
30	1000	5731 BAN'S REDEEMED	
		<b>REVENUE</b>	<b>16,071.00</b>
30	1420	0004 ATTORNEY	
30	8340	0002 EQUIPMENT	
30	9730	0006 BOND PRINCIPAL	13,000.00
30	9730	0007 BOND INTEREST	3,071.00
		<b>EXPENSES</b>	<b>16,071.00</b>
		<b>REVENUE</b>	<b>16,071.00</b>
31	1000	1001 TAX RECEIPTS	3,950.00
31	1000	2401 INTEREST/EARNINGS	15.00
31	1000	2770 MISC REVENUE	
31	1000	3990 CAPITAL PROJ.	
		<b>REVENUE</b>	<b>3,965.00</b>
31	5110	0002 ROAD REPAIRS	285.00
31	9730	0006 BOND PRINCIPAL	2,400.00
31	9730	0007 BOND INTEREST	1,280.00
		<b>EXPENSES</b>	<b>3,965.00</b>

		<b>REVENUE</b>	<b>3,965.00</b>
32 1000	1001	TAX RECEIPTS	
32 1000	2401	INTEREST/EARNINGS	
32 1000	2770	MISC REVENUE	
32 1000	3990	CAPITAL PROJ.	
32 1000	5731	BAN'S REDEEMED	
		<b>REVENUE</b>	<b>0.00</b>
32 9730	0006	BOND PRINCIPAL	
32 9730	0007	BOND INTEREST	
32 9901	0009	TRANSFER TO OTHER FUNDS	
		<b>EXPENSES</b>	<b>0.00</b>
		<b>REVENUE</b>	<b>0.00</b>
33 1000	1989	GREENWAY GRANT	
33 1000	2025	PAVILION RENT	3,000.00
33 1000	2401	INTEREST	175.00
33 1000	2590	FOOD VENDOR	
33 1000	2655	SALE OF EQUIPMENT	
33 1000	2680	INSURANCE RECOVERY	
33 1000	2705	EVENT SPONSOR	
33 1000	2770	MISCELLANEOUS	
33 1000	2801	INTERFUND REVENUE	
33 1000	3089	STATE-AID - OTHER	
		<b>REVENUE</b>	<b>3,175.00</b>
33 1420	0004	ATTORNEY	0.00
<b>1420</b>			<b>0.00</b>
<b>Total</b>			
33 1620	0004	BUILDING	1,000.00
<b>1620</b>			<b>1,000.00</b>
<b>Total</b>			
33 1940	0002	LAND PURCHASE	0.00
<b>1940</b>			<b>0.00</b>
<b>Total</b>			
33 1950	0004	TAXES & ASSESSMENTS	0.00
<b>1950</b>			<b>0.00</b>
<b>Total</b>			
33 7110	0001	PARKS PERSONAL SERVICES	7,920.00
33 7110	0002	PARKS EQUIPMENT	
33 7110	0004	PARKS CONTRACTUAL	8,000.00
<b>7110</b>			<b>15,920.00</b>
<b>Total</b>			
33 7275	0004	MISC.	2,500.00

	<b>7274</b>		<b>2,500.00</b>
	<b>Total</b>		
33	8540	0004 DRAINAGE	0.00
	<b>7274</b>		<b>0.00</b>
	<b>Total</b>		
33	9010	0008 STATE RETIREMENT	0.00
	<b>9010</b>		<b>0.00</b>
	<b>Total</b>		
33	9030	0008 SOCIAL SECURITY	610.00
	<b>9030</b>		<b>610.00</b>
	<b>Total</b>		
33	9040	0008 WORKMANS COMPENSATION	34.00
	<b>9040</b>		<b>34.00</b>
	<b>Total</b>		
	<b>Grand Total</b>	<b>EXPENSES</b>	<b>20,064.00</b>
		<b>REVENUE</b>	<b>3,175.00</b>
35	1000	2401 INTEREST	
35	1000	2590 FOOD PERMITS	
35	1000	2591 EXHIBITOR PERMITS	
35	1000	2705 PRIMARY SPONSOR	
35	1000	2706 ENTERTAINMENT SPONSORS	
35	1000	2707 GOVERNMENT SPONSORS	
35	1000	2779 CONCERTS	
35	1000	2780 GRANT	
		<b>REVENUE</b>	<b>0.00</b>
35	7270	0004 ENTERTAINMENT	
35	7274	0004 ADVERTISING	
35	7278	0004 LIGHTING OF WREATHS	
35	7279	0004 BAND CONCERTS	
35	7280	0004 GRANTS	
		<b>EXPENSES</b>	<b>0.00</b>
		<b>TOTAL EXPENSES</b>	<b>4,471,540.00</b>
		<b>TOTAL REVENUE</b>	<b>4,013,175.00</b>

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<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**8. Report 2011-170****Supervisor's Assistant**Bookkeeper's Monthly Report - **October 2011**

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Completed processing all October 2011 Vouchers & Journal Entries.

Prepared Supervisor's Monthly Report for October 2011 and distributed it to the Supervisor & Town Board members.

Completed bi-weekly & monthly payrolls.

Completed check registers for all check payments.

Continued maintaining the town web page.

Updated Preliminary 2012 Budget

Worked with Troy & Banks, Inc on the town's utility audits

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<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**9. Report 2011-171****Assessor**

Barbara J. Oaks, Acting Assessor  
October 2011 Report

1. Completed monthly inspections for verification of sales and completion of all building projects.
2. Processed monthly sales transfers and splits.
3. Further review of sales to aid in determining equalization rate.
4. Having discussions with state on trending (the rate sales and values are changing in specific areas).

5. Attended class on "Determining Capitalization Rates."
6. Prepared 2011 roll for county tax bills by adding all unpaid water and sewer, as well as former exempts.
7. Continued to train Susan in all aspects of assessing.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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#### 10. Report 2011-183

<b>Justice Revenue</b>			
<b>JUSTICE FINES 2011</b>	01-1000.2610		
	<u>GROSS REVENUE</u>	<u>DISTRIBUTION</u>	<u>NET REVENUE</u>
<b>JANUARY</b>	5,049.50	(3,607.50)	1,442.00
<b>FEBRUARY</b>	5,755.00	(3,345.00)	2,410.00
<b>MARCH</b>	3,915.00	(1,775.00)	2,140.00
<b>APRIL</b>	5,817.25	(1,838.50)	3,978.75
<b>MAY</b>	4,928.00	(2,231.00)	2,697.00
<b>JUNE</b>	4,955.00	(1,970.00)	2,985.00
<b>JULY</b>	5,988.50	(2,694.50)	3,294.00
<b>AUGUST</b>	6,325.00	(2,370.00)	3,955.00
<b>SEPTEMBER</b>	6,105.00	(2,705.00)	3,400.00
<b>OCTOBER</b>			0.00
<b>NOVEMBER</b>			0.00
<b>DECEMBER</b>			0.00
	<u>48,838.25</u>	<u>(22,536.50)</u>	<u>26,301.75</u>

When asked by a councilman, Bookkeeper Ault stated that this revenue goes into General Fund A.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**11. Report 2011-172****Building Inspector/Code Enforcement Officer**

<u>#</u>	<u>Date</u>	<u>Owner</u>	<u>Type</u>	<u>Location</u>	<u>Value</u>	<u>Amt</u>
066-11	10/5	Dana Guy	Alteration	3604 Ransomville	2,500	50
067-11	10/24	Fillmore Methodist	Access ramp	2525 Yngstwn- Wilson	500	25
068-11	10/24	Claudia Robinson	Addition	1422 Lockport Rd	50,000	100
069-11	10/26	George Fallesen	Fence	3009 Orchard Dr	1,000	25
					<u>54,000</u>	<u>200</u>
					<u>2,031,615</u>	<u>6,075</u>

**BUILDING DEPARTMENT REPORT: Month October 2011**

- Building permits issued as per the report.
- Periodic progress inspections on ongoing construction projects throughout the Town.
- Prepared materials for the Planning Board and Zoning Board of Appeals.
- Attended Town Board and Planning Board meetings.
- Pursued numerous Zoning code violations and issued to the Supervisor "Complaints Report" for the month of October 2011.
- Met with Housing Opportunities Made Equal, civil rights organization.
- Attended several meetings regarding Town WEC project.

Councilman Baia reported that most of the boats in Youngstown and Collingwood Estates have been removed.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**12. Report 2011-173****Highway**

11/14/2011

Department of Public Works  
Monthly Report for October 2011

**Highway Department:**

1. Completed final brush pick up.
2. Completed final roadside mowing.
3. Completed culvert installations on Rt. 93, and Lake Rd.
4. Marked snow plow routes.
5. Working on plows and spreaders.

**Drainage Department:**

1. Mowing is 100% complete.
2. Working on clearing trees and debris from ditches.

**Water and Sewer Department:**

1. Completed monthly meter reading.
2. Completed service installations on Creek Road and Lake Rd.
3. Investigated possible water main leaks on Rt. 93 and the intersection of Balmer and Porter Center Roads.
4. We are continuing Fire hydrant inspections and winterization.

Respectfully submitted,

Scott B. Hillman  
Superintendent of Highways

It was suggested that Superintendent Hillman approach the County Highway Commissioner in regard to crossing Carter's property on Lake Road, just outside the village limits, in order to clear debris and trees from the ditch. Getting the Village involved was also discussed.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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13. Report 2011-174

Grant Writer

**Grants Status Report:**

**Greenway Master Plan Project (2009):** Wendel has completed the final draft of the Recreational Plan. This draft was reviewed by the POL committee on October 24<sup>th</sup> and the plan was approved for adoption by the Town Board. The Plan will be presented on November 14th at the Town Board Meeting. A public informational meeting will be schedule for that meeting as well.

**NYS Parks:** We have completed the CFA grant application and will review the actual project as we complete the master plan. The project will be requesting:

1. A perimeter trail
2. Shoreline Stabilization
3. Waterfront Promenade
4. Lake Side Restroom

Project Budget not to exceed \$800,000 with 50% grant (\$400,000).

The next step in this phase for POL is a Greenway Application and a meeting with Niagara County for endorsement/support.

**New CFA grants will be available in 3-4 months and a meeting should be scheduled on which Town projects should be made to determine which projects should be submitted for the next grant round.**

The grant writer needs a list of projects and cost estimates. Discussion was focused on updating lift stations, wet wells, culverts (grant writer states there were only two submissions), waterlines; Mr. Rotella needs estimates SOON and said that *preparation* is KEY.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**14. Report 2011-175**

**Attorney**

none

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**15. Report 2011-176****Engineer****Engineering (November)**

- For the month of October, CRA completed a site plan review and a drainage review in connection with a subdivision request
- Prepared site plans and SEQR forms for Town Wind Turbine Project.

The Board agreed that CRA should be authorized to proceed with the alternative site plan, as the Town most likely will not hear from the government. CRA Engineer, Dave Britton, said he could do a quick assessment.

**Engineering Support (future)**

**Cast iron pipe waterline replacement project:** prepared conceptual drawings and cost estimate to replace the balance of the 6-inch cast iron pipe in the system and restore condition of 12 inch along River Road. Estimate and drawings have been submitted to the Town Board, Scott Hillman, and Rotella Grant Management. Next Step is to proceed with SEQR determination and preliminary design.

**Hydraulic Water Model:** Developed and submitted a scope of work and engineering estimate (10k) to prepare a town-wide water model for purposes of capital planning and determining the need/ sizing of a new water tank(s).

**Water Tank rehabilitation:** Developed a budgetary cost estimate to replace the existing water tank in Ransomville. The estimate was based upon replacement in kind. Water tank literature and estimate have been submitted to the Town Board, Scott Hillman, and Rotella Grant Management.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**16. Report 2011-177****Porter-On-The-Lake**

**PORTER ON THE LAKE COMMITTEE MEETING  
OCTOBER 24, 2011**

<b>ATTENDING:</b> Fran Boltz	John Frank	Bob Reese	Meg Whitmore
Cathy Burns	Don Larrabee	Larry White	
Tony Collard	Ernie Lavigueur	Linda White	

**PUBLIC COMMENT**-none

**TOWN COUNCIL**-none**POTL COMMITTEE MEMBERS'S**

-a question was asked concerning the article in the Sentinel about the change in the operation of the Park under the new Budget and if the planned budget could be explained. Councilman White's response was no, business isn't done that way.

-suggestions and observations were made concerning the traffic congestion during and following the Hospice Dash

-it was requested to have the POTL Meeting Agenda sent out before the meeting

**TOWN SUPERVISOR'S REPORT**-none**BOOKKEEPER'S REPORT**-none

**TOWN GRANT WRITER'S REPORT**-the motion was made by Tony Collard that we recommend to the Town Board that they approve the Porter on the Lake Town Park Master Plan Report. It was seconded by Don Larrabee and unanimously approved by the committee.

The Town Attorney's recommendations need to be followed for the environmental assessment prior to planning for much lakeshore renovation.

**OLD BUSINESS**-Founders Day Celebrations are to be held at POTL on June 1,2,3, 2011. Sue Dietz, along with a dedicated committee, is very involved in the planning of the celebration. There are plans to include period costumes, story-telling, fireworks, and an ice cream social. The Committee is looking for volunteers.

**NEW BUSINESS**-after discussion, Linda White and Meg Whitmore volunteered to work on a tri-fold advertising the Pavilion, the Lodge and the Lakeside Pavilion for rental. The brochure would include the application and a description and pictures of each venue.

**CHAIRMAN'S REPORT-**

-Bryk Plumbing blew out the water lines and winterized the bathrooms for the winter season, at no charge to the park.

-Grass cutting and leaf clean-up is dependent on the weather.

-Lori Caso has offered to work on a grant for picnic tables toward the end of the year,

-NYS has mandated rollbars on all lawnmowers and the use of metal gas cans. One of the Park mowers, and the Town Hall mower, do not have roll-bars the park mowers have roll-bars, the decision on mowers and mowing goes to the Town Board,

-For a power upgrade, according to National Grid, there is more power available to come in Sunrise rather than Dietz Rd.

**WINTER MEETINGS WILL BE HELD ON AN "AS NEEDED" BASIS. CONTACT BOB, TONY OR FRAN TO SET UP A MEETING.**

The meeting began at 6:32pm and ended at 7:27pm.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**17. Report 2011-178****Correspondance**

Received a letter from Paul Beatty Jr., who thanked everyone for supporting the Hospice Dash 5K Run/Walk & Half-Marathon. The Dash ended at the town's Porter-on-

the-Lake.

Received a notice (delivered by Tom Beachy, Region 8 New York State Association of Traffic Safety Boards) concerning a December 8, 2011, *Facing the Second Front - Building Bridges for Veteran Traffic Safety*. The event is being held from 8:00 - 3:30 at the Heritage Community Activity Center, Niagara Air Reserve Station.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**18. Report 2011-179**

**Calendar of Events**

Town Offices CLOSED for Thanksgiving	Thursday, Nov. 24, 2011
Town Offices CLOSED	Friday, Nov. 25, 2011
Planning Board Meeting	Thursday, December 02, 2011 @ Town Hall - 7:00 p.m.
Town Board Meeting	Monday, December 12, 2011

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**19. Report 2011-180**

**Town Board Comments**

With no further business to conduct, the regular meeting of the Town of Porter Town Board was adjourned at 8:10 p.m.

Gail Zachary  
Town Clerk

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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