



# Town of Porter

## Year End Meeting

~ Minutes ~

3265 Creek Road  
Youngstown, NY 14174  
[TownofPorter.Net](http://TownofPorter.Net)

Gail Zachary

Thursday, December 29, 2011

3:00 PM

Town Hall Auditorium

### I. Call to Order

3:00 PM Meeting called to order on December 29, 2011 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Jeff Baker	Town of Porter	Councilman	Present	
Joe Fleckenstein	Town of Porter	Councilman	Absent	
Gail Zachary	Town of Porter	Town Clerk	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Kathy Zasucha	Town of Porter	Recreation Director	Present	

### II. Public Portion

### III. Resolutions

#### 1. Resolution 2011-146

#### Minutes Approval

Resolution to approve the December 12, 2011 Town Board minutes.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Jeff Baker, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Larry White, Jeff Baker
<b>ABSENT:</b>	Joe Fleckenstein

#### 2. Resolution 2011-147

#### Authorization to Spend Highway Funds

Authorize Highway Superintendent, Scott Hillman, to spend \$367,882.00 for general repairs in 2012 to Town of Porter highways.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Larry White, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Larry White, Jeff Baker
<b>ABSENT:</b>	Joe Fleckenstein

3. Resolution 2011-148

**Payment of Audited Vouchers**

Approve the vouchers, as audited.

**TOWN OF PORTER**

WARRANT: # 13 DECEMBER, 2011 12/29/11

FUND	01	23,917.94
FUND	02	7,309.56
FUND	04	80,799.90
FUND	06	2,425.17
FUND	07	2,155.28
FUND	33	75.94

TOTAL 116,683.79

VOUCHERS 16186 THRU 16258

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Larry White, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Larry White, Jeff Baker
<b>ABSENT:</b>	Joe Fleckenstein

4. Resolution 2011-149

**Year End Budget Adjustments**

**FUND:** ALL

Account Number	Description	Debit	Credit
01   1110   0002	JUSTICE EQUIPMENT	900.00	

01	1110	0004	JUSTICE CONTRACTUAL		(900.00)
01	1330	0004	TAX COLLECTOR CONTRACTUAL	80.00	
01	1330	0002	TAX COLLECTOR EQUIPMENT		(80.00)
01	1355	0001	ASSESSOR PERSONAL SERVICES	1.00	
01	1355	0002	ASSESSOR EQUIPMENT	899.00	
01	1355	0004	ASSESSOR CONTRACTUAL		(900.00)
01	5010	0004	HWY SUPT CONTRACTUAL	400.00	
01	5010	0001	HWY SUPT PERSONAL SERVICES		(400.00)
01	9010	0008	RETIREMENT	8,341.00	
01	1990	0004	CONTINGENCY		(8,341.00)
01	9060	0008	HOSPITALIZATION	11,050.00	
01	8810	0004	CEMETERIES CONTRACTUAL		(5,000.00)
01	1990	0004	CONTINGENCY		(6,050.00)
02	3620	0004	SAFETY INS CONTRACTUAL	2,850.00	
02	3620	0001	SAFETY INS PERSONAL SERVICES		(1,350.00)
02	1990	0004	CONTINGENCY		(1,500.00)
02	9010	0008	RETIREMENT	345.00	
02	1990	0004	CONTINGENCY		(345.00)
03	9010	0008	RETIREMENT	81.00	
03	5130	0004	MACHINERY CONTRACTUAL		(81.00)
04	5110	0001	GENERAL REPAIRS PERSONAL SERV	20.00	
04	5110	0004	GENERAL REPAIRS CONTRACTUAL		(20.00)
04	5112	0002	CHIPS	72.00	
04	5110	0004	GENERAL REPAIRS CONTRACTUAL		(72.00)
04	5142	0001	SNOW REMOVAL PERSONAL SERV	4,000.00	
04	5148	0001	SERV OTHER GOV-PERSONAL SERV	4,000.00	
04	5110	0004	GENERAL REPAIRS CONTRACTUAL		(8,000.00)
04	9010	0008	RETIREMENT	4,252.00	
04	9060	0008	HOSPITALIZATION		(4,252.00)
06	9010	0008	RETIREMENT	1,516.00	
06	9060	0008	HOSPITALIZATION		(1,516.00)
07	9010	0008	RETIREMENT	542.00	
07	9060	0008	HOSPITALIZATION		(542.00)
07	8120	0004	SEWAGE COLL-CONTRACTUAL	16,000.00	
07	8120	0002	SEWAGE COLL-EQUIPMENT		(6,000.00)
07	9950	0009	TRANS CAPT PROJ		(10,000.00)

Authorize the following transfers to reserve accounts;

\$50,000 to the highway reserve for equipment purchases  
 \$30,000 to the water reserve for repairs and maintenance

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Larry White, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Larry White, Jeff Baker
<b>ABSENT:</b>	Joe Fleckenstein

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5. **Resolution 2011-150**

**BAN Authorization**

Resolution Permitting Bond Anticipation Note Renewal of  
“Resolution Authorizing Supervisor to Invest Funds of the Town in Bond Anticipation Notes  
Authorized for Improvements to Town Sewer District.”

At a duly constituted meeting of the Town Board of the Town of Porter, New York held at the Town Hall on the 29<sup>th</sup> day of December, 2011 at which a quorum was present and upon the resolution of the Board it was found that:

**Whereas**, the Town of Porter Town Board has previously established Town of Porter Sewer Districts and directed that certain improvements in said Districts be constructed upon the required funds being made available or provided in accordance with certain plans now on file in the Office of the Town Clerk of the said town; and

**Whereas**, the Town Board adopted a resolution on September 13, 2010 “Authorizing the Supervisor to Invest Funds of the Town in Bond Anticipation Notes Authorized for Improvements to Town Sewer Districts” in an amount not to exceed \$55,000.00

**Whereas**, it is desirable to meet the obligations of said district for the costs associated with such improvements; and

**Whereas**, monies to be awarded by grants and permanent financing may be obtained upon completion of said improvements; and

**Whereas**, the Town Board has previously issued a Bond Anticipation Note related to the financing of the improvements being made and believes it to be reasonable and prudent renew the Bond Anticipation Note in the form of properly inscribed Bond Anticipation Notes as permitted pursuant to New York State Finance Law Section 11(3)(a)(1);(b)(20);

**NOW THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Porter, in the County of Niagara, that the Town Supervisor is hereby authorized and directed to execute all necessary documents and instruments necessary to issue a Bond Anticipation Note renewal on behalf of the Town of Porter Sewer District in an amount not to exceed \$50,000.00 at an annual rate of interest not to exceed 2.50 per centum per annum.

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Merton Wiepert, Supervisor

Ayes:

Nays:

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Gail Zachary, Town Clerk

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Larry White, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Larry White, Jeff Baker
<b>ABSENT:</b>	Joe Fleckenstein

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**6. Report 2011-209**

**Town Board Comments**

There was some discussion regarding the reservation of the park pavilion and that a deposit should be required prior to saving a particular date.

Town Hall and park maintenance was also discussed and the Board suggested that full time highway employees not be used for those duties. They also talked about what to do with the equipment, such as the mowers which didn't meet PESH standards.

Kathy Zusucha, recreation director, asked for permission to publicize for new members to the Recreation Commission. Jeff Baker made the motion and Tom Baia seconded it. Motion carried unanimously.

With nothing further to discuss, the Town Board adjourned their work session at 3:40 pm. Tom Baia made the motion to adjourn with Larry White seconding. Motion carried unanimously.

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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