

Chairman Spira called the regular meeting of the Town of Porter Planning Board to order on Thursday, February 2, 2012. Jipp Ortiz was absent. Chairman Spira read over the agenda for tonight's meeting.

APPROVE JANUARY 5, 2012 MINUTES

Thomas Oddy read over the minutes of the January 5, 2012 Planning Board meeting. With no additions or corrections, Mr. Oddy made a motion to approve the minutes as submitted. Anthony Collard seconded the motion. All in favor; motion unanimously carried.

ELECTION OF VICE CHAIRMAN FOR 2012

Chairman Spira reported that a vice chairman must be elected tonight. Thomas Oddy made a motion to nominate Anthony Collard as the vice-chairman for 2012. Donald McCollum seconded the motion. All in favor with Anthony Collard abstaining. Motion carried. Mr. Collard reported that he would like to involve the younger members of the Planning Board in order to have them ready to step up to leadership roles in the future.

STEPHEN E. DIEZ & CAROL HOUWAART-DIEZ REQUEST TO MERGE PROPERTIES

Stephen Diez and Carol Houwaart-Diez have submitted a request to merge their properties located at 2115 Balmer Road. Tax map number 61.00-1-20 and 61-00-19.2. The Planning Board recommends that the line be erased between the two parcels and the parcels be merged into one. Motion by Thomas Oddy, second Anthony Collard. All in favor; motion unanimously carried.

TIMOTHY HANISZEWSKI REQUEST FOR SPECIAL PERMIT

Timothy Haniszewski is in the process of purchasing J & T Auto Salvage, 1209 Balmer Rd., Youngstown. J & T Auto Salvage has a Special Use Permit to operate a junkyard in the town of Porter. Mr. Haniszewski owns a junk yard in Lancaster, NY. Chairman Spira read from page 47 of the Zoning Law regarding Junkyards or Salvage yards in the town. The Planning Board recommends that Mr. Haniszewski be made aware of Section 37 (page 47) of the Town of Porter Zoning Law before he goes any farther with this request. There is some question about whether the permit is transferable if the corporation is sold. Mr. Rogers, Code Enforcer, for the town, will look into this matter and contact Mr. Haniszewski. This is a request for a permit in an M2 zone.

INTEGRATED PROPERTY SYSTEM SOFTWARE PRESENTATION

Susan Driscoll gave the Planning Board a presentation on the Integrated Property System Software. The Town has implemented this software a few years ago and Susan Driscoll

feels that if the Planning Board and Zoning Board of Appeals use the program, it would improve administrative flow of her office. Ms. Driscoll went over the different options that the Integrated Property System Software has to offer and how implementation of it would help the operation of her office. This will streamline the process and anyone that has access to the system can check to see what the status of a project is. The Planning Board feels it is a worthwhile system to use.

CODE ENFORCER ROY ROGERS REPORT

Roy Rogers, Code Enforcer for the Town, submitted his monthly reports and discussed them. He reported that there are a number of property maintenance issues in the town that need to be addressed. The Planning Board feels that Mr. Rogers does not have enough hours allotted to him. A letter will be sent to the Town Board requesting that Mr. Rogers hours be increased in order to fulfill his obligations and keep up with the property maintenance issues that the town has before them.

Mr. Rogers reported that if Douglas Zastrow wants to have his property on Ransomville Road, Ransomville rezoned he has to submit a request for zoning change to the Town Board. The Town Board will then refer the matter to the Planning Board.

ATTORNEY DOWD REPORT

Michael Dowd reported that the change to the Zoning Law has been adopted. The law was passed. Special Use Permits are now issued by the Zoning Board of Appeals.

With no further business to come before the Planning Board tonight, Anthony Collard made a motion to adjourn the meeting. Donald McCollum seconded the motion. All in favor; motion unanimously carried. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Pamela F. Parker, Secretary
Town of Porter Planning Board