



Town of Porter

Town Board Meeting

~ Agenda ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Gail Zachary

Monday, July 11, 2011

7:00 PM

Town Hall Auditorium

I. Call to Order

7:00 PM Meeting called to order on July 11, 2011 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Present	Absent	Late	Arrival
Supervisor Mert Wiepert	
Deputy Supervisor Thomas Baia	
Councilman Larry White	
Councilman Jeff Baker	
Councilman Joe Fleckenstein	

II. Public Portion

1. Report 2011-94

Zoning Law Amendment-Public Hearing

2. Resolution 2011-81

Close of Public Hearing

3. Resolution 2011-82

Public Hearing Zoning Law Amendment

III. Reports

1. Report 2011-95

Public Comments

2. Resolution 2011-83

Minutes Approval

3. Resolution 2011-84

Payment of Audited Vouchers

- 4. Report 2011-96**
Town Clerk
- 5. Report 2011-97**
Supervisor
- 6. Resolution 2011-85**
Acceptance of Supervisor's Report
- 7. Resolution 2011-86**
Justice Court Outside Entrance
- 8. Report 2011-98**
Bookkeeper's Report
- 9. Report 2011-99**
Highway
- 10. Resolution 2011-87**
Snow and Ice Amendment B
- 11. Report 2011-100**
Assessor
- 12. Report 2011-102**
Building Inspector/Code Enforcement Officer
- 13. Report 2011-103**
Engineer
- 14. Report 2011-104**
Attorney
- 15. Report 2011-105**
Grant Writer
- 16. Report 2011-106**
Correspondance
- 17. Report 2011-107**

Porter-On-The-Lake

18. Report 2011-108

Calendar of Events

19. Report 2011-109

Town Board Comments



Town of Porter
3265 Creek Road
Youngstown, NY 14174

Gail Zachary
Town Clerk

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2011-94

Meeting: 07/11/11 07:00 PM

Zoning Law Amendment-Public Hearing

Please take notice that a public hearing will be held at the Porter Town Hall, 3265 Creek Road, Youngstown, New York, 14174, Monday, July 11, 2011 at 7:00 pm to discuss an amendment to Town Law 2010-2 concerning the parking of boats, utility trailers, campers, etc. Anyone interested may attend and be heard:

By Order of the Porter Town Board

7/2/11



Town of Porter
 3265 Creek Road
 Youngstown, NY 14174

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2011-81

Meeting: 07/11/11 07:00 PM

Close of Public Hearing

Resolution to close the public hearing.

Vote Record - Resolution RES-2011-81						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	Mert Wiepert
..	Adopted as Amended	Thomas Baia
..	Defeated	Larry White
..	Tabled	Jeff Baker
..	Withdrawn	Joe Fleckenstein



Town of Porter
 3265 Creek Road
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2011-82

Meeting: 07/11/11 07:00 PM

Public Hearing Zoning Law Amendment

Amending Article V paragraph 80 of the Town of Porter Law related to the storage of Recreational Vehicles/Utility Trailers in the Town of Porter

80 - Storage of Boats, Trailers and Recreational Vehicles.

A. One Boat and boat trailer, utility trailer, camp trailer or recreational vehicle not exceeding 30' in length may be stored on front yard no closer than 20' to the nearest road right of way during the period April 15 through October 30. Any boat and boat trailer, utility trailer, camp trailer or recreational vehicle to be stored in a front yard must have a current registration issued by the Department of Motor Vehicles or other New York State Department as required by law. One additional boat and trailer, utility trailer, camp trailer or recreational vehicle not exceeding 30' in length may be stored on rear or side yards and must have a current registration issued by the Department of Motor Vehicles or other New York State Department as required by law. This limitation shall not apply to trailers for use in agricultural and livestock activities in areas zoned Rural Agricultural and Low Density Residential on lots of five acres or more.

Ü Vote Record - Resolution RES-2011-82						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	Mert Wiepert
..	Adopted as Amended	Thomas Baia
..	Defeated	Larry White
..	Tabled	Jeff Baker
..	Withdrawn	Joe Fleckenstein



Town of Porter
3265 Creek Road
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2011-95

Meeting: 07/11/11 07:00 PM

Public Comments

abc



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2011-83

Meeting: 07/11/11 07:00 PM

Minutes Approval

Motion to approve the minutes of the June 28, 2011 work session and the regular Town Board meeting on June 13, 2011, as presented.

Vote Record - Resolution RES-2011-83						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	Mert Wiepert
..	Adopted as Amended	Thomas Baia
..	Defeated	Larry White
..	Tabled	Jeff Baker
..	Withdrawn	Joe Fleckenstein



Town of Porter

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2011-96

Meeting: 07/11/11 07:00 PM

Town Clerk

June 2011 Revenue

Water	\$ 36,717.03
Sewer	\$ 4,535.70
License and Fees	\$ 1,236.33
S.P.C.A. Contacts	

**Town of Porter**

3265 Creek Road
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2011-97

Meeting: 07/11/11 07:00 PM

Supervisor

- Supervisor's Monthly Report for June, 2011 was distributed to all Town Board members.
- Resolution to accept the Supervisor's Monthly Report for June, 2011.
- May Sales Tax \$83,067.23. We are up \$2,327.31 for 2011.
- Resolution authorizing the repair of the Justice Court outside entrance



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2011-85

Meeting: 07/11/11 07:00 PM

Acceptance of Supervisor's Report

Motion to accept the June 13, 2011 Supervisor's Report.

Vote Record - Resolution RES-2011-85						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	Mert Wiepert
..	Adopted as Amended	Thomas Baia
..	Defeated	Larry White
..	Tabled	Jeff Baker
..	Withdrawn	Joe Fleckenstein



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2011-86

Meeting: 07/11/11 07:00 PM

Justice Court Outside Entrance

Resolution hiring Dave Webb Concrete to repair and enlarge the outside entrance to the Justice Department in an amount of \$1,499.00.

Vote Record - Resolution RES-2011-86						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	Mert Wiepert
..	Adopted as Amended	Thomas Baia
..	Defeated	Larry White
..	Tabled	Jeff Baker
..	Withdrawn	Joe Fleckenstein



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2011-98

Meeting: 07/11/11 07:00 PM

Bookkeeper's Report

Bookkeeper's

Monthly Report - **June 2011**

- Completed processing all June 2011 Vouchers and Journal Entries.
- Prepared Supervisor's Monthly Report for June 2011 and distributed it to the Supervisor and Town Board members.
- Completed Bi-weekly and Monthly payrolls.
- Completed Check registers for all check payments.
- Continued maintenance on the Web Page, www.townofporter.net
- Continuing to work with Town Clerk on the Minute Traq program.
- Continued working on the new Assetrax program for fixed assets.
- Renewed Water Line BAN for \$166,000.00 @ 1.85% interest with HSBC Bank



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2011-99

Meeting: 07/11/11 07:00 PM

Highway

7/11/2011

Department of Public Works
Monthly Report for June 2011

Highway Department:

1. Completed monthly scheduled brush pickup.
2. Completed installation of drainage weeps on Lutts Rd. The in place recycling of the pavement is tentatively scheduled for next week.
3. Completed third round of roadside mowing.
4. Working on corrective action to drainage issue at 340 Brentwood Drive.

Drainage Department:

1. Started seasonal mowing of drainage ditches.

Water and Sewer Department:

1. Completed monthly meter readings.
2. Completed repairs to 2 fire hydrants.
3. Completed masonry repairs to 8 sewer manholes for I&I compliance.
4. Completed repairs to a water main break on Powell Lane at Oak Ave.

April Wind Storm Disaster Declaration:

The state has received a federal disaster declaration for damages resulting from the wind storm on April 26, 2011. Sarah and I attended the initial briefing from FEMA and SEMO representatives. They will be doing field assessments in the next 2 months.

Respectfully submitted,

Scott B. Hillman
Superintendent of Highways



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2011-87

Meeting: 07/11/11 07:00 PM

Snow and Ice Amendment B

Due to the severity of the winter, additional monies can be paid to the Town; therefore a resolution is needed to amend the Snow and Ice Contract between the State of New York and the Town of Porter, Amendment B for the 2010/2011 season, and to authorize the Supervisor to sign the paperwork. All the conditions of the original extension remain in affect except for an adjustment of \$23, 731.57.

Ü Vote Record - Resolution RES-2011-87						
			Yes/Aye	No/Nay	Abstain	Absent
..	Adopted	
..	Adopted as Amended	Mert Wiepert
..	Defeated	Thomas Baia
..	Tabled	Larry White
..	Withdrawn	Jeff Baker
		Joe Fleckenstein



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2011-100

Meeting: 07/11/11 07:00 PM

Assessor

Date: June 29th, 2011
To: Town of Porter Town Board
Cc: Town Clerk
From: Barbara J. Oaks, Acting Assessor

-
1. Completed monthly inspections for verification of sales and completion of all building projects.
 2. Processed monthly sales transfers and splits.
 3. Continued to track new sales to help determine time trends, valuations and equalization rates.
 4. Finished updating 2011 tax roll---handed all information into county for printing.
 5. Updated website with final 2011 roll information. Picked up hard copies from county.
 6. Started working on 2012 tax roll.
 7. Continued to train Susan in all aspects of assessing.



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2011-102

Meeting: 07/11/11 07:00 PM

Building Inspector/Code Enforcement Officer

Town of Porter

<u>No #</u>	<u>Date</u>	<u>Owner</u>	<u>Type</u>	<u>Property Location</u>			
027-11	6/6	Allen Lederhouse	A. G. Pool	3939 Dickersonville Rd	1,800	25	
028-11	6/6	Michael Ricciardelli	Addition	1757 Lake Rd	28,000	100	
029-11	6/10	Dr. Grant Hobika	Alteration	3368 Lutts Rd	15,000	50	
030-11	6/15	Mark Webster	Deck	3321 East Ave	4,500	25	
031-11	6/20	Matthew Parker	Pole Barn	3584 St Christopher Ln	5,000	50	
032-11	6/20	William Bohneberg	I. G. Pool	2329 Lake Rd	35,000	50	
033-11	6/22	John Frosolone	A. G. Pool	424 Hawthorne Pl	2,300	25	
034-11	6/23	Timothy Senek	Pole Barn	2194 Yngstn-Wilson Rd	29,000	50	
035-11	6/27	Joseph Kajdas	Deck	1615 Lockport Rd	3,000	25	
036-11	6/29	Jason Buttery	Fence	896 Balmer Rd	2,000	25	
					June	125,600	425
					Y-T-D	1,279,675	2,800

Certificate of occupancy # 03-11 dated June 27, 2011 issued for 1695 Lake Rd, Ransomville, NY

BUILDING DEPARTMENT REPORT: Month June 2011

- Building permits issued as per the report.
- Periodic progress inspections on ongoing construction projects throughout the Town.
- Prepared materials for the Planning Board and Zoning Board of Appeals.
- Attended Town Board and Planning Board meetings.
- Pursued numerous Zoning code violations and issued to the Supervisor “Complaints Report” for the month of June 2011.



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2011-103

Meeting: 07/11/11 07:00 PM

Engineer

No report



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2011-104

Meeting: 07/11/11 07:00 PM

Attorney

none



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2011-105

Meeting: 07/11/11 07:00 PM

Grant Writer

Grants Status Report:

Greenway Master Plan Project (2009): Wendel Engineering working continuing to work on the scope of the master plan and public informational meeting scheduled for July 18th at 7PM

NYS Parks: We have started the grant application and will review the actual project as we complete the master plan. More details will follow. Project Budget up \$800,000 with 50% grant (\$400,000)

NYSERDA: An application has submitted for an approx \$4, 850 grant/incentive once the project is complete (installed).

Water Quality Improvement Projects (new) will be soliciting water improvements projects and we should meet with the State representatives on our projects and see what will fit and schedule the timing of application appropriately. PENDING

TIGER Grants. Opened this week. TIGER Discretionary Grants. As with the TIGER and TIGER II programs, funds for the FY2011 TIGER program are awarded on a competitive basis for projects that will have a significant impact on the region.

The TIGER program enables DOT to use a rigorous process to select projects with exceptional benefits, explore ways to deliver projects faster and save on construction costs, and make investments in our Nation's infrastructure that make communities more livable and sustainable. Projects will be selected based on their ability to contribute to the long-term economic competitiveness of the nation, improve the condition of existing transportation facilities and systems, improve energy efficiency and reducing greenhouse gas emissions, improve the safety of U.S. transportation facilities and improve the quality of living and working environments of communities through increased transportation choices and connections. The Department will also focus on projects that are expected to quickly create and preserve jobs and spur rapid increases in economic activity.

Will review this grant with the Town Engineer for projects that will fit this opportunity.

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2011-106

Meeting: 07/11/11 07:00 PM

Correspondance

Received a letter from Time Warner Cable, dated July 01, 2011, stating they are seeking the renewal of its cable television franchise contract which expires July 05, 2011.

Supervisor also received a letter from Richard Priday, on Lake Road, thanking the highway department and administration for their efficiency, professionalism and promptness in dealing with the clearance of three large trees that blew down on the curb and onto his property.

- a. **SIGN PLANTING**-Plants and Planting courtesy of O'Connor's family Greenhouses.
- b. **PICNIC TABLES**-- are in need of replacement. Lori Caso has offered to work with Bob Reese on a \$5000 grant application for new tables.
- c. **WATER FOUNTAIN REPAIRS**-a water valve has been replaced.
- d. **LIGHTING UPGRADE**-has been completed. M&M Electric changed the spotlight on the pole to light the field.
- e. **FLAG POLE**-The Park Flagpole was painted by M&M Electric.
- f. **GRASS CLEAN-UP**-the State Park lent their big lawn sweeper for grass clean-up.

The meeting adjourned at 8:02.

FUTURE MEETINGS:

JULY 18TH--MASTER PLAN PUBLIC INFORMATION MEETING, 7PM AT THE TOWN HALL.

JULY 25TH-POTL PARK MEETING AT 6:30PM AT THE PARK



Town of Porter

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2011-108

Meeting: 07/11/11 07:00 PM

Calendar of Events

- | | |
|--|---------------------------------|
| Park Master Plan Informational Meeting
Presentation of Initial Concept by Wendel Engineering-
At Town Hall | Monday, July 18, 2011 - 7 pm |
| Porter-On-The-Lake Meeting @ POTL | Monday, July 25, 2011 - 6:30 pm |
| Planning Board Meeting @ Town Hall | Thursday, August 4, 2011 - 7 pm |
| Regular Town Board Meeting @ Town Hall | Monday, August 8, 2011 - 7 pm |



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2011-109

Meeting: 07/11/11 07:00 PM

Town Board Comments

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