



# Town of Porter

## Town Board Meeting

3265 Creek Road  
Youngstown, NY 14174  
[TownofPorter.Net](http://TownofPorter.Net)

~ Minutes ~

Gail Zachary

**Monday, March 9, 2009**

**7:00 PM**

**Town Hall Auditorium**

### I. Call to Order

7:00 PM Meeting called to order on March 9, 2009 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Nancy Orsi	Town of Porter	Councilwoman	Absent	
Jeff Baker	Town of Porter	Councilman	Present	
Larry White	Town of Porter	Councilman	Absent	
Dave Britton	Town of Porter	Engineer	Present	
Gail Zachary	Town of Porter	Town Clerk	Absent	
Mike Dowd	Town of Porter	Attorney	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Roy Rogers	Town of Porter	Code Enforcement Officer	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Susan Driscoll	Town of Porter	Assistant	Present	
Barbara DuBell	Town of Porter	Deputy Town Clerk	Present	
Suzanne Dietz	Town of Porter	Historian	Present	

### II. Public Comments

#### 1. Report 2009-47

#### Public Comments

Susan Campbell, 360 Brentwood (Collingswood Estates), stated that she has had problems with flooding for the past 10 years ever since a drain was installed around Andre Place. Sunday night (3/8/09) there was a stream running down the side of her house and she was bailing water out of her living room. The Fire Department was called for a pump to help drain the water and Highway Superintendent, Scott Hillman, got sandbags for her. Dave Britton, Town Engineer, will go with Scott to see what can be done to improve the problem. Scott wants to get a camera to check the pipe to see if it is compromised.

Sue Dietz, Town Historian, stated that in 2012 the war of 1812 Reenactment will be held at Fort Niagara and will receive national attention. She asked to have a committee formed and a budget established for the next 3 years to take advantage of this and help show the world the advantages of living in the Town of Porter. She wants a have a commorative booklet made and to get signs made showing the old street names.

Bill Choboy, Lake Road, gave a brief history on the development of the Master Plan leading to

the land use update and subdivision regulations. The Land Use and Subdivision Regulations are available on line at townofporter.net and at the libraries in Youngstown and Ransomville along with a copy at the Porter Town Hall. He is looking to have a public information session scheduled, and suggested April 6<sup>th</sup> would be a good date.

<b>RESULT:</b> <b>REPORT ISSUED</b>
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**III. Minutes Approval**

**1. Resolution 2009-48**

**Minutes Approval**

Resolution accepting the February 9, 2009 minutes as presented.

<b>RESULT:</b> <b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b> Thomas Baia, Deputy Supervisor
<b>SECONDER:</b> Jeff Baker, Councilman
<b>AYES:</b> Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b> Nancy Orsi, Larry White

**IV. Reports/Resolutions**

**Resolution 2009-43**

**Payment of Audited Vouchers**

Resolution to approve the Vouchers as audited

TOWN OF PORTER

WARRANT: POST AUDIT - FEB 2009 2/28/09

FUND 01	4,411.34
FUND 02	0.34
FUND 04	34.10
FUND 06	173.75
FUND 07	1,365.70
FUND 33	27.01
TOTAL	<u>6,012.24</u>

VOUCHER 'S 12015 THRU 12039

WARRANT: # 03 MARCH 2009 3/9/09

FUND 01	41,937.64
FUND 02	7,463.48
FUND 04	44,537.41
FUND 06	3,784.28
FUND 07	1,963.13
FUND 12	6,400.00
FUND 28	1,662.00
TOTAL	<u>107,747.94</u>

VOUCHER 'S 12040 THRU 12121

113,760.18

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Jeff Baker, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

1. Report 2009-38

**Town Clerk**

February 2009 receipts

Clerk Fees:	\$ 186.99
Water Fees:	\$ 19,533.74
Sewer Fees:	\$ 14,053.25

Total animal contacts: 34

Received a certified letter from the Ransomville Fire Company notifying the Town that they have applied for the renewal of their liquor license for the sale of beer at Ransomville Speedway on Braley Road.

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<b>RESULT:      REPORT ISSUED</b>
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**2. Report 2009-37****Supervisor**

1. Supervisor's Monthly Report for February 2009 was distributed to all Town Board members.
2. January Sales Tax \$86,815.86. This is down from January 2008 but in line with January 2007 & 2006.
3. Resolution to accept the Supervisor's Report for February 2009.
4. Resolution to renew with Selective Insurance the Town's policy in the amount of \$40,584.65. This is a reduction of \$7,736.63 from last year's premium. First Niagara Risk Management requested quotes from nine separate companies; four declined to quote and of the other five, Selective was lowest by \$82.00. The other three companies all were over by more than \$5,000.
5. Resolution authorizing CRA to complete a Topographical Survey of Porter-on-the-Lake in the lump sum amount of \$3,700. The Town received three (3) quotes for the project ranging in amounts between \$3,700 and \$4,725.
6. Resolution concerning the LOOW/RAB Resolution Initiative.
7. Resolution authorizing the G I S system maintenance, update & training, and support services for 2009 with Wendel Duchscherer.
8. Resolution authorizing the submission of a proposal to the Niagara River Greenway Commission for Grant Funding for a "Master Plan" for Porter-on-the-Lake.

<b>RESULT:      REPORT ISSUED</b>
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**Resolution 2009-44****Acceptance of Supervisor's Monthly Report**

Resolution to accept the February 2009 Supervisor's monthly report.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Jeff Baker, Councilman  
**SECONDER:**   Thomas Baia, Deputy Supervisor  
**AYES:**        Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:**      Nancy Orsi, Larry White

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**3. Resolution 2009-49**

**Insurance Renewal**

Resolution authorizing the renewal of the Town of Porter unallocated insurance with Selective Insurance Company in the amount of \$40,584.65. Policy term is from March 15, 2009 until March 15, 2010.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Jeff Baker, Councilman  
**SECONDER:**   Thomas Baia, Deputy Supervisor  
**AYES:**        Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:**      Nancy Orsi, Larry White

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**4. Resolution 2009-50**

**Topographic Survey**

Resolution authorizing CRA to complete a topographical survey of 32.5 acres of Porter-on-the-Lake for a lump sum amount of \$3,700.00 and authorizing the Supervisor to sign all required documents.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Thomas Baia, Deputy Supervisor  
**SECONDER:**   Jeff Baker, Councilman  
**AYES:**        Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:**      Nancy Orsi, Larry White

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**5. Resolution 2009-53****LOOW/RAB Resolution**

## LOOW RAB RESOLUTION

Authorized by leaders and elected officials representing Niagara County

March 4, 2009

URGING THE U.S. ARMY CORPS OF ENGINEERS TO RECOGNIZE AND SUPPORT THE CURRENT LAKE ONTARIO ORDNANCE WORKS RESTORATION ADVISORY BOARD AND REQUESTING THE APPOINTMENT OF AN INDEPENDENT, EXPERIENCED THIRD PARTY TO FACILITATE DIFFERENCES

**WHEREAS**, the health, safety and economic well being of the citizens of Niagara County is of the utmost importance; and

**WHEREAS**, we are mindful of the need for open, transparent and participatory democracy; and

**WHEREAS**, we are conscious that in achieving these goals there must be open communication and cooperation; and

**WHEREAS**, there exists at the Lake Ontario Ordnance Works site in Towns of Lewiston and Porter hazardous remains from the WW II Manhattan Project; and

**WHEREAS**, the Lake Ontario Ordnance Works Restoration Advisory Board was created by the federal government to promote the satisfactory remediation of the L.O.O.W.; and

**WHEREAS**, the Restoration Advisory Board is composed of many dedicated, experienced, and qualified individuals; and

**WHEREAS**, Niagara County citizens, and elected and public officials have become deeply disturbed by the breakdown of open, transparent and participatory democracy as it relates to the involvement of their representatives on the Restoration Advisory board;

**Now, Therefore;**

**BE IT RESOLVED** that the Niagara County elected and public officials, as representatives of the citizens of Niagara County, implore the United States Army Corps of Engineers to recognize and support the current Lake Ontario Ordnance Works Restoration Advisory Board as an official Department of Defense entity; and

**BE IT FURTHER RESOLVED**, that the federal government through the United States Army Corps of Engineers provides administrative and technical support to the current Restoration Advisory Board; and

**BE IT FURTHER RESOLVED**, that an independent, qualified third party be employed by the United States Army Corps of Engineers to facilitate resolution of any existing differences between the Corps and the current Restoration Advisory Board; and

**BE IT FURTHER RESOLVED**, that once these differences are resolved the United States Army Corps of Engineers and the Restoration Advisory Board resume working together on the successful remedial cleanup at the L.O.O.W. site.

By authority of the Porter Town Board.

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Merton Wiepert, Supervisor

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Thomas Baia, Deputy Supervisor
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

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## 6. Resolution 2009-54

### **G I S - 2009**

Resolution authorizing the Supervisor to sign all necessary paperwork with Wendel Duchscherer to complete the following in 2009 as required.:

Task 1- **Support Services** shall be provided on a time and expense basis with an estimated fee of \$6,500.

Task 2 - **WMA Site Upgrade and Training** shall be provided on a lump sum basis with a fee of \$1,500.

Task 3 - **WMA Site Hosting and Maintenance** shall be provided on a lump sum basis with an annual hosting fee of \$2,000.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Thomas Baia, Deputy Supervisor  
**SECONDER:** Jeff Baker, Councilman  
**AYES:** Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:** Nancy Orsi, Larry White

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## 7. Resolution 2009-60

### Porter-On-The-Lake Master Plan

The Town of Porter will submit to the Niagara River Greenway Commission a request for grant funding for the development of a "Master Plan" for Porter-on-the-Lake recreational area.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jeff Baker, Councilman  
**SECONDER:** Thomas Baia, Deputy Supervisor  
**AYES:** Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:** Nancy Orsi, Larry White

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## 8. Report 2009-40

### Supervisor's Assistant

Bookkeeper's Monthly Report - February 2009

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1. Completed processing all February 2009 Vouchers and Journal Entries.
  2. Prepared Supervisor's Monthly Report for February 2009 and distributed it to the Supervisor and Town Board members.
  3. Completed Bi-weekly and Monthly payrolls.
  4. Completed Check registers for all check payments.
  5. Continued maintenance on the Web Page, [www.townofporter.net](http://www.townofporter.net)
  6. Continues working with Town Clerk on the Minute Traq program.
  7. Finished working on 2008 closing.
  8. Prepared items for auditors, audit starting March 2, 2009.
  9. Shelving in records room installed, greatly increased storage capacity.

<b>RESULT:      REPORT ISSUED</b>
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**9. Report 2009-49****Tax Collector**

RE: 2009 TOWN/COUNTY COLLECTIONS

Paid Supervisor Wiepert the amount of \$1587.62. This amount includes \$82.17 interest earned on Tax Collector's account from January 24-February 23, 2009 and \$1505.45 penalties on tax payments collected thru March 2, 2009.

A payment of \$2,500,000.00 was made to David Broderick, County Treasurer on February 11, 2009 as partial settlement of County monies owed per 2009 warrant.

In accordance with New York State Law #987, I have sent a second notice to 399 homeowners that the taxes on their property have not been paid.

The Tax collector's account has \$388,976.75 as of March 4, 2009. This represents all payments and penalties collected to date.

Respectfully yours,

Sally A. Hogan, Collector  
Town of Porter

<b>RESULT:      REPORT ISSUED</b>
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**10. Report 2009-48****Assessor**

# Monthly Report

Date: March 4, 2009

From: Barbara J. Oaks, Acting Assessor

RE: February 2009

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1. Completed monthly inspections for verification of sale and completion of building projects.
  2. Processed monthly sales transfers and splits.
  3. Attended NCAA meeting in Newfane
  4. Attended "Manufactured Home Valuation" seminar in Cheektowaga
  5. Worked on completing field work and valuation for tentative roll.
  6. Continued to receive and process exemption applications for the 2009 roll.
  7. Continual training and educating of Susan in all aspects of assessments.

<b>RESULT:      REPORT ISSUED</b>
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## 11. Report 2009-41

### Highway

3/9/09

Department of Public Works  
Monthly report for February 2009

#### Highway Department:

1. Called out to plow and salt 10 times.
2. Completed a driveway culvert installation on Calkins Road.
3. Completed cold patching of potholes on all town roads.
4. We are working on servicing our summer equipment.
5. We have received 300 tons of road salt, supply is holding up for the time being.
6. I attended a meeting of our highway superintendent's association with Senator Maziarz. The status of CHIPS funding and affects of the federal stimulus package were discussed.

I will be going to Albany tomorrow and will report on the funding at the April board meeting.

**Drainage Department:**

- 1. Met with CRA and the board to review the drainage study.
- 2. I investigated several potential drainage problems and will review them with the drainage committee.
- 3. The boom mower for the drainage tractor has been ordered and should be delivered soon.

**Water and Sewer Department:**

- 1. Completed monthly meter reading.
- 2. I met with the representative from the ISO. He collected the data he needed and will be returning later in the spring to flow test hydrants in the Youngstown Fire Protection District.

**Consolidation Study:**

- 1. I met with the engineers from Wendel/Duchscherer regarding the public works operations. They will return later this month to gather additional information for the study.

**Resolutions:**

- 1. Received quotes from three vendors for the new zero turn mower:

Outdoor Equipment-	\$6,600.00
Drake Lawn and Garden	\$7,803.48
Niagara Implement	\$8,000.00
Stevenson Hardware	No quote

I recommend the low quote from Outdoor Equipment be accepted.

- 2. Construction materials for the storage mezzanine:

Structural steel:	Klein Steel	\$3,844.80
	ALP Steel	\$3,997.00
	Buffalo Steel	\$4,149.00

I recommend the low quote from Klein Steel be accepted.

Lumber and fasteners:	Calkins Lumber	\$2,716.36
	GUI's Lumber	\$2,527.51
	Newfane Lumber	\$2,468.29

I recommend the low quote from Newfane Lumber be accepted.

- 3. I would like authorization to attend this years Cornell Local Roads School for Highway

Superintendents in Ithaca on May 31 thru June 3.

Respectfully submitted,

Scott B. Hillman  
Highway Superintendent

<b>RESULT:</b> <b>REPORT ISSUED</b>
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**12. Resolution 2009-55**

**Zero Turn Mower**

Resolution authorizing the purchase of a zero turn mower from Outdoor Equipment for the low bid of \$6,600.00.

<b>RESULT:</b> <b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b> Jeff Baker, Councilman
<b>SECONDER:</b> Thomas Baia, Deputy Supervisor
<b>AYES:</b> Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b> Nancy Orsi, Larry White

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**13. Resolution 2009-56**

**Mezzanine Storage - Steel**

Resolution authorizing the purchase of structural steel for the storage mezzanine from Klein Steel for the low bid of \$3,844.80.

<b>RESULT:</b> <b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b> Thomas Baia, Deputy Supervisor
<b>SECONDER:</b> Jeff Baker, Councilman
<b>AYES:</b> Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b> Nancy Orsi, Larry White

14. Resolution 2009-57

**Storage Mezzanine - Lumber & Fasteners**

Resolution authorizing the purchase of lumber & fasteners for the mezzanine from Newfane Lumber for the low bid of \$2,468.29.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Jeff Baker, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

15. Resolution 2009-58

**Cornell Local Roads School**

Resolution authorizing Highway Superintendent Scott Hillman to attend the Cornell Local Roads School in Ithaca on May 31 thru June 3.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Baia, Deputy Supervisor
<b>SECONDER:</b>	Jeff Baker, Councilman
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

16. Resolution 2009-51

**Water/Sewer Adjustments**

Re: Account Adjustments for the month of February.

The following adjustments were made to water/sewer accounts this month.

<u>Account #</u>	<u>Amount</u>	<u>Service</u>
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20-0267

\$29.36 Water

Reason: misread (bill corrected)

\$51.18 Lakeshore

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jeff Baker, Councilman  
**SECONDER:** Thomas Baia, Deputy Supervisor  
**AYES:** Mert Wiepert, Thomas Baia, Jeff Baker  
**ABSENT:** Nancy Orsi, Larry White

**17. Report 2009-44**

**Building Inspector/Code Enforcement Officer**

**TOWN OF PORTER PERMITS ISSUED IN THE MONTH OF FEBRUARY 2009**

NAME	PERMIT	DATE	ADDRESS	CATEGORY	COST	FEE
GOLBA, John	03-09	11-Feb	3909 Calkins Road	Single family residence	240,000	275
HOOKER, John	04-09	23-Feb	1635 Lake Road	Shed	250	25
					<b>240,250</b>	<b>300</b>

**CERTIFICATES OF OCCUPANCY ISSUED**

None

**BUILDING DEPARTMENT REPORT: Month of February 2009**

- Building permits issued as per the report
- Periodic progress inspections on ongoing construction projects throughout the Town
- Prepared materials for the Planning Board and Zoning Board of Appeals; attended the Planning Board and Town Board meetings
- Pursued numerous zoning code violations and issued to the Supervisor "Order of Violations Report" for the month of February, 2009.
- Met with the Town Prosecutor and Judges pertaining to several court cases
- Continued review of draft new zoning law and subdivision regulations
- Prepared year end reports for Niagara County.

- Called out for residential chimney fire.

Application of Upstate Cellular Network d/b/a Verizon Wireless

**Zoning Code -**

**Section 562:** Supplementary regulations relating to towers and wind energy conversion systems.

**Section 562.4:** Permits in paragraph C, sequence of approvals, requires Town Board approval of the site plan.

**The site plan was approved by the Planning Board on October 2, 2008.**

**On March 5, 2009, the Planning Board re-affirmed the site plan with two non-substantive changes from the site plan approved as part of the ZBA Special Permit on October 23, 2008.**

**The non-substantive changes are:**

1. The tower to be a monopole tower, 150 ft expanding to 175 ft, to allow future co-locations.
2. The lightning rod will be ten (10) ft tall rather than five (5) ft, to better protect the expandable tower.

**The Town Board is requested to approve the site plan in accordance with Section 562.4(c) of the Town Zoning Code.**

<b>RESULT:</b>	<b>REPORT ISSUED</b>
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**18. Resolution 2009-59**

**Verizon Wireless Cell Tower**

Resolution approving the Upstate Cellular Network d/b/a Verizon Wireless site plan in accordance with Section 562.4(c) of the Town Zoning Code.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Thomas Baia, Deputy Supervisor
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

19. Report 2009-42

Engineer

**Engineering Report**

Update - March 9, 2009

**Annual Retainer - Drainage Reviews (CRA Project # 630645)**

CRA completed a drainage review on February 27 for a minor subdivision request from John and Genine Golba.

**Annual Retainer - Drainage Reviews (CRA Project # 630645)**

CRA completed a drainage review on February 27 for a minor subdivision request from William Fox.

**Site Plan Reviews (CRA Project # 630296-02Q)**

CRA completed a site plan review on February 20 for a cottage at 455 Powell Drive.

**Site Plan Reviews (CRA Project # 630296-02P)**

CRA completed a site plan review on March 3 for the Golba property on Calkins Road.

Met with the Town Supervisor, Building Inspector and Representatives from the Town of Lewiston regarding appointment of a regional storm water management officer (MS4 Program).

**RESULT: REPORT ISSUED**

20. Report 2009-43

Attorney

none

**RESULT: REPORT ISSUED**

**21. Report 2009-50****Porter-On-The-Lake****“PORTER-ON-THE-LAKE” PARK COMMITTEE MEETING  
January 15, 2009**

## Attending:

Norm Ault	Betsy Diachun	Bill Leardini	Bob Reese	Linda White
Jeff Baker	Don Larrabee	Judy Leardini	Bill Warren	Meg Whitmore
Don Burns	Ernest Lavigueur	Gary Meteer	Larry White	

The twelfth general meeting of the “Porter-on-the-Lake” Park Committee was held at the Porter Town Hall at 6:30 P.M. on Thursday, January 15, 2009. Representing the Town was Councilman Baker, Councilman White and Bookkeeper Ault.

In the absence of the Chairman and Vice Chairmen, Secretary Lavigueur called the meeting to order. The minutes from the meeting of October 30, 2008 were read and approved. The prior meeting scheduled for November 20, 2008 had been cancelled due to scheduling conflicts. Email correspondence from Chairman Bristol, Fran Boltz and Kathy Zasucha was received advising that each couldn’t attend the January 15<sup>th</sup> meeting.

Bob Reese advised that the Town has received two estimates to conduct a topographic survey of “Porter-on-the-Lake” and the town council will review the estimates. At the request of Councilman Baker, the town engineer should review any such survey.

Linda White reported that the Functionality/Use sub-committee has been busy planning events for 2009. The committee is proposing to schedule one event each month for the park, weather permitting. The following are some examples of proposed events:

- WINTER FEST
- CHILI COOK OFF
- CLEAN BEACH SWEEP
- TOWN PICNIC
- FOURTH OF JULY CELEBRATION
- LABOR DAY FEST
- HARVEST FEST
- EVERYTHING PUMPKIN
- NATIVE AMERICAN EXPERIENCE
- BOY SCOUT CAMP OUT
- CONCERTS
- VOLUNTEER APPRECIATION DAY
- BENEFITS FOR THE PARK AS WELL AS LOCAL CHARITIES
- GARDEN CLUBS OF RANSOMVILLE & YOUNGSTOWN CONDUCT A PLANT SALE
- CAR SHOW

Councilman White and his wife Linda will tentatively chair the “CLEAN BEACH SWEEP” in conjunction with Niagara County on April 25, 2009 starting at 1:00 P.M. Residents will be asked to bring their own gloves, rakes and other garden tools for a general park cleanup. The committee is looking into the possibility of having refreshments donated.

Bob Reese reported that a Motorcycle Rally and Car Show with an antique fire truck display sponsored by the Hard Rock Café would take place in the park on June 6<sup>th</sup> & 7<sup>th</sup> in conjunction with the Firemen’s Telethon.

Bill and Judy Leardini are researching the addition of a “Porter-on-the-Lake 5k Run” to the Labor Day Fest and will report on it at a later date.

Bob Reese reported on the operations and maintenance sub-committee that a tree had fallen near the beach area and that it was not a hazard. In addition, the Boy Scouts will be gathering up the brush cut by the Niagara County Sheriff's Dept. Work Release Program and will have a bonfire sometime in February. The committee meeting adjourned at 8:30 P.M.

**THE NEXT MEETING WILL BE HELD ON FEBRUARY 26, 2009 AT 6:30 P.M. AT THE PORTER TOWN HALL.**

**THIS MEETING WILL BE A REORGANIZATIONAL MEETING TO ELECT NEW OFFICERS FOR 2009 AND TO RESTRUCTURE THE SUB-COMMITTEES.**

Submitted by: Ernest A. Lavigueur

**“PORTER-ON-THE-LAKE” PARK COMMITTEE MEETING  
February 26, 2009**

Attending:

Norm Ault	Gloria Baker	Betsy Diachun	Don Larrabee	Bill Warren	Meg Whitmore
Bill Baird	Cathy Burns	Peter Diachun	Ernest Lavigueur	Larry White	Mert Wiepert
Jeff Baker	Tony Collard	Harry Greenwald	Bob Reese	Linda White	

The thirteenth general meeting of the “Porter-on-the-Lake” Park Committee was held at the Porter Town Hall at 6:30 P.M. on Thursday, February 26, 2009. Representing the Town was Supervisor Wiepert, Councilman Baker, Councilman White and Bookkeeper Ault.

In the absence of the Chairman, Secretary Lavigueur called the meeting to order. The minutes from the meeting of January 15, 2009 were read and approved. E-mail correspondence in reply to the February meeting notification had been received from the following committee members advising that each couldn't attend the February 26<sup>th</sup> meeting: Gary Meteer, Richard Roach and Brian Winger. Each of these members expressed an interest to actively remain on the committee

Supervisor Wiepert updated the committee on the following:

1. Three quotes have been received from vendors to complete a topographic survey and map of the “*Porter-on-the-Lake*” recreation area. The town council will review each quote prior to awarding the contract. This survey is essential before a master plan can be developed and will address such factors as drainage areas in the park. The estimated cost of the survey is \$4,000.00.
2. The Town of Porter will apply for approximately \$25,000.00 in Greenway monies to fund the master plan.
3. The Town Board is considering the purchase of a surplus sixty-inch grass mower from the Town of Niagara.
4. A \$5,000.00 grant is available from CWM. This funding can be used for “*Porter-on-the-Lake*” projects.
5. The Town has requested funding in the amount of \$55,000.00 for “*Porter-on-the-Lake*” from State Senator George D. Maziarz in this year's NYS Budget. Supervisor Wiepert mentioned that Senator Maziarz has previously obtained funding for the park in the amount of \$30,000.00.

The meeting was then turned over to Supervisor Wiepert, who conducted the election of committee officers for 2009.

Nominations for each officer position were taken from those committee members present. For each position a motion was made and seconded to have nominations closed and have the secretary cast one ballot. The following committee members were unanimously elected: Bob Reese as Chairman, Tony Collard as Vice-Chairman and Ernie Lavigueur as Secretary. The committee thanked the 2008 officers for their service. After the elections a discussion was held on the need and structure of each existing sub-committee. After the discussion, the existing sub-committees were consolidated into the following three sub-committees for 2009: **OPERATIONS / MAINTENANCE, UTILIZATION and MASTER PLAN.**

The meeting was turned over to newly elected Chairman Reese. Chairman Reese reported that planning for the Niagara County Firefighters Telethon was continuing. The sponsor for the event was the Hard Rock Café of

Niagara Falls, NY and that in addition to the motorcycle run concluding at "Porter-on-the-Lake," a car show presented by an estimated five local car clubs has been added to the telethon activities. The committee also discussed charging a charitable event for pavilion the renting a smaller park building to private parties not wanting the much larger pavilion. The consensus was that \$100.00 be charged to rent the smaller building and \$25.00 of this rental fee would be returned after the event to the renter if the building had been cleaned.

Linda White reported that William Leardini has obtained a sponsor for the 5k race on Labor Day and is working on a website including several downloadable forms required for registration. Councilman White reported that Peter Grainge has been volunteering his time and equipment in the park. Supervisor Wiepert addressed the issue of this year's maintenance. The committee discussed the option of the town hiring one or two seasonal employees to handle park maintenance issues such as grass mowing and picking up trash. The consensus was that if such work could be performed for less money than bidding out the maintenance, it would be desirable. Supervisor Wiepert advised that he would take up the matter with the town council.

Councilman White and his wife Linda reported that planning for the April 25<sup>th</sup> "CLEAN BEACH SWEEP" is proceeding. Residents will be asked to bring their own gloves, rakes and other garden tools for a general park cleanup.

Finally, Chairman Reese advised that due to inclement weather, the Boy Scouts couldn't destroy the brush that the Niagara County Sheriff's Department's Work Release Program had cut.

The committee meeting adjourned at 7:45 P.M.

**THE NEXT MEETING WILL BE HELD ON MARCH 26, 2009 AT 6:30 P.M. AT THE PORTER TOWN HALL.**

Submitted by: Ernest A. Lavigueur

**RESULT:      REPORT ISSUED**

**22. Report 2009-45**

**Correspondance**

Received the January Report from the Youngstown Police Department showing their activity for January 2009.

**RESULT:      REPORT ISSUED**

**23. Report 2009-46**

**Calendar of Events**

Zoning Board Mtg

Thursday, March 19, 2009 @ 7:30pm

Planning Board Mtg Thursday, April 02, 2009 @ 7:00pm  
TOWN OFFICES CLOSED Friday, April 10, 2009 GOOD FRIDAY  
Town Board Meeting Monday, April 13, 2009 @ 7:00pm  
Volunteer "Clean Sweep"  
Porter-on-theLake Saturday, April 25, 2009

<b>RESULT:      REPORT ISSUED</b>
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**24. Resolution 2009-52****Association of Towns Conference**

Resolution authorizing a second Town Board member (Larry White) to be reimbursed by the Town for his attendance at the 2009 Association of Towns meeting in New York February 15-18, 2009. The additional budget amount to come from 01-1990.0004 Contingency in the amount of \$1,350.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Baker, Councilman
<b>SECONDER:</b>	Thomas Baia, Deputy Supervisor
<b>AYES:</b>	Mert Wiepert, Thomas Baia, Jeff Baker
<b>ABSENT:</b>	Nancy Orsi, Larry White

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**25. Report 2009-51****Town Board Comments**

Councilman Tom Baia thanked the Porter-on-the-Lake committee for their work on the park.

With no further business before the Town Board the meeting was adjourned at 7:55 PM.

Barbara DuBell  
Deputy Town Clerk

**RESULT:      REPORT ISSUED**

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