



Town of Porter

Year End Meeting

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Gail Zachary

Monday, December 30, 2013

3:00 PM

Town Hall Auditorium

I. Call to Order

3:00 PM Meeting called to order on December 30, 2013 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Absent	
Jeff Baker	Town of Porter	Councilman	Present	
Joe Fleckenstein	Town of Porter	Councilman	Present	
Barb Dubell	Town of Porter	Deputy Town Clerk	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Mike Dowd	Town of Porter	Attorney	Present	

II. Public Comments

III. Resolutions/Reports

1. Report 2013-233

Opening Comments

Welcome to our year-end meeting. There is a topic which needs to be discussed by the Town Board in an executive session.

But first, as you all know Town Clerk Gail Zachary is retiring. This is her last day with the Town of Porter after 30 years of loyal dedicated service. Gail has worked in every department in the town. She was assessor clerk for Marge McCollum in the assessor's office and has worked in the DPW Department when the bookkeeper was on maternity leave. Gail was deputy town clerk for 12 years, under Town Clerk, John MacArthur. After John's retirement, she was elected Town Clerk, and has served in that capacity for the past six years. Gail practically knows everyone in Porter, and if not, then she knows their brother, sister or someone who knows someone. She has been an extremely valuable asset for the Town and we wish Gail all the joys in her retirement.

RESULT: REPORT ISSUED

2. **New Section**
3. **Resolution 2013-129**

Executive Session

Resolution to enter into an executive session to discuss the employment history of a town employee. Attorney Mike Dowd, Highway Superintendent Scott Hillman, and Bookkeeper Norm Ault (to take any necessary minutes) attended.

At the executive session there were no votes taken or decisions made. The executive session was closed and the regular meeting resumed at 3:48 pm.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mert Wiepert, Thomas Baia
SECONDER:	Joe Fleckenstein, Councilman
AYES:	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT:	Larry White

4. **Resolution 2013-130**

Signature Change - Checking Accounts

Resolution authorizing Town Clerk Barbara DuBell, Deputy Town Clerk Kara Hibbard, and Supervisor Merton K. Wiepert to be the authorized signers on the Town of Porter Water Fund (809145359) and Town of Porter License & Fees (809150069), checking accounts effective December 31, 2013.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Fleckenstein, Councilman
SECONDER:	Jeff Baker, Councilman
AYES:	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT:	Larry White

5. **Resolution 2013-131**

Voucher Approval

Resolution to approve the following vouchers:

TOWN OF PORTER

WARRANT: # 12-A YEAR-END DECEMBER, 2013 12/31/13

FUND	01	43,854.06
FUND	02	22,958.31
FUND	04	37,598.66
FUND	06	3,910.03
FUND	07	3,196.24
FUND	10	5.51

TOTAL **111,522.81**

VOUCHER 'S **19011** **THRU** **19086**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Joe Fleckenstein, Councilman
AYES:	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT:	Larry White

6. Resolution 2013-132

Year-End Budget Transfers

Resolution authorizing the following year-end budget adjustments:

01	1220	0002	SUPERVISOR EQUIPMENT	860.00	
01	1220	0004	SUPERVISOR CONTRACTUAL		(860.00)
01	1330	0004	TAX COLLECTOR CONTR.	90.00	
01	1990	0004	CONTINGENCY		(90.00)
01	1410	0001	TOWN CLERK PERSONAL SER	4,871.27	
01	1990	0004	CONTINGENCY		(4,871.27)
01	1989	0004	GOVT SUPPORT	9,507.75	
01	1990	0004	CONTINGENCY		(9,507.75)
01	7550	0004	CELEBRATIONS	1,670.00	
01	1990	0004	CONTINGENCY		(1,670.00)
02	3310	0004	TRAFFIC CONTROL	5,765.00	
02	1990	0004	CONTINGENCY		(5,765.00)
02	4020	0001	REGISTAR PERSONAL SER	120.00	
02	1990	0004	CONTINGENCY		(120.00)
02	7310	0001	YOUTH PROG PERSONAL SER	1,311.00	

02	7310	0004	YOUTH PROG CONTRACTUAL		(1,311.00)
02	8540	0004	DRAINAGE	9,940.00	
02	1990	0004	CONTINGENCY		(9,940.00)
04	5142	0001	SNOW REMOVAL PERSONAL	2,000.00	
04	5148	0001	SERV OTHER GOV	2,000.00	
04	5110	0004	GENERAL REPAIRS		(4,000.00)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Joe Fleckenstein, Councilman
AYES: Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT: Larry White

7. Resolution 2013-134

Year End Transfers

Resolution authorizing the following transfers:

\$20,000.00 from Highway 04-9901.0009 to 04-0878.0000 Highway Reserve to be used for equipment purchases

\$ 1,430.00 from Youth Programs Fund 02-7310.0004 to Misc Reserve Recreation Dept 02-0887.0000

\$ 30,000.00 from 06-1000.2140 metered sales to 06-0878.0000 Water Reserve

\$ 18,000.00 from 02-8160.0004 Modern Disposal Contr. Cont to 02-0878.0000 Capital Reserve

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Baia, Deputy Supervisor
SECONDER: Joe Fleckenstein, Councilman
AYES: Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT: Larry White

8. Resolution 2013-133

Authorizatioon to Spend Highway Funds

Resolution to authorize Highway Superintendent, Scott Hillman, to spend \$357,625.00 for general repairs in 2014 to the Town of Porter highways.

Councilman Fleckenstein expressed concerns about a lagoon that a town resident may or may not be planning to put on his property. Attorney Dowd will do research regarding public hearings and local laws to prevent this from happening.

Mr. Baker moved to adjourn the meeting at 4:08 pm. Mr. Fleckenstein seconded. Baia - aye; Wiepert; aye - all in agreement. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Thomas Baia, Deputy Supervisor
AYES:	Mert Wiepert, Thomas Baia, Jeff Baker, Joe Fleckenstein
ABSENT:	Larry White
