



Town of Porter

Work Session

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Barb Dubell
716-745-3730

Monday, May 12, 2014

6:00 PM

Town Hall Auditorium

I. Call to Order

6:00 PM Meeting called to order on May 12, 2014 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Present	
Jeff Baker	Town of Porter	Councilman	Late	6:15 PM
Joe Fleckenstein	Town of Porter	Councilman	Present	
Barb Dubell	Town of Porter	Town Clerk	Present	
Kara Hibbard	Town of Porter	Deputy Town Clerk	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Mike Dowd	Town of Porter	Attorney	Present	
Scott Hillman	Town of Porter	Highway Superintendent	Present	
Bernie Rotella	Town of Porter	Grant Writer	Present	
Dave Britton	Town of Porter	Engineer	Present	
Susan Driscoll	Town of Porter	Assessor	Present	

II. Reports/Resolutions

1. Resolution 2014-59

Town Mulch

Mulch delivery

I would like you to reconsider your resolution regarding no mulch delivery at last months work session. Previously we have made deliveries to homeowner's driveways. I would like to modify that to ROW delivery only. The person requesting mulch would designate a spot on their property adjacent to their driveway on the public ROW for mulch delivery.

This would allow us to continue delivering mulch to residents of the town while staying on the public ROW.

We would still offer them the opportunity to pick up their mulch at the highway garage if they so desired.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Larry White, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

2. **Resolution 2014-60**

Town Equipment

Resolution authorizing the Ransomville Volunteer Fire Company to use some town equipment on Saturday, July 12, 2014, for a fund raiser. The equipment is the generator and some snow fencing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Baia, Deputy Supervisor
SECONDER:	Joe Fleckenstein, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

3. **Resolution 2014-64**

Local Control of Speed Limits

Resolution Withdrawn

RESULT:	WITHDRAWN
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4. **Report 2014-101**

Grant's Update

Will e-mail the application for 2 defibrillators at up to 50 % off. We send in the application and they'll send it back what dollar of the grant. Then we can decide if we want it and if we want to change the quantity. Then they will tell us what we can get. They're heart defibrillators for Town Hall and the DPW.

Traffic signs or the traffic beacons - there is still \$7,000 left in DOT money. He's going to put that money on the back burner until the school figures out what they're going to do. We will repurpose that money for anything else that is transportation related. We have a 3 year window to let them know.

There was discussion about repairing sidewalks in Ransomville. At the March meeting Bernie asked about the TAP grant that would pay for sidewalks within the Hamlet. He needs to know the linear feet if we're going to do this. If we are going to apply, we still have time to put this together. It pays \$.50 on the dollar, we can ask for \$400,000 and go up to \$800,000. If this is a project that you want to do, let him know. It's due by June 11th.

LWRP, which is the Local Waterfront Revitalization Plan, we have a grant. To start that we need to get a consultant to help us with our coastal by-laws. We need to put together a committee, something similar to the Zoning update. We have a 3 year window on that, it really starts June 2014. Once we have an LWRP in place we are eligible for coastal resources. Need a chairman with 2 or 3 more people along with Zoning and Planning, legal counsel representation and the consultant. Bernie has to report back to Renee Parsons.

Park improvements for POLT, that's open now, just opened up last Thursday. That would be for anything else we want to do like that perimeter trail finish up. If there are projects which are out of the recreation master plan, it's \$400,000 in grant money and it's \$.50 cents on the dollar. That closes June 16th. This is for brick and mortar projects, not maintenance.

Need to get that greenway sign. There is a CD available - will try to get. CD will say sign A, sign B sign C. whatever it looks like, the committee can pick from it. There is \$10,000 left just for signs.

FEMA opens up this summer. We talked about getting this generator, if we partnered up with the Fire Department, we would have a joint application letting us get the generator, that's a strong application. We could say that the town is an emergency shelter.

There was much discussion about a waterline grant. Bernie needs to know the demographic area. What streets so he can do some income verification, what the length is. Bernie will research to see what is available. Due by June 16th. If we get it your looking at 18 months down the road.

What about the recycling trucks, got a letter from DEC saying that our grapple truck is no longer on the list anymore. Why not, it's 100% recyclable. Recycle bins, we are going to get them. Just waiting for the contract.

No grants available for the water tank, not for repair or on a new one.

Get an estimate on the pavilion roof, put a door on the west side shower area, to close it off and make it into a kitchen. You have the power and the water right there. Need to get a letter to them to see if that is an allowable expense.

RESULT:	REPORT ISSUED
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5. Report 2014-102

Porter-On-The-Lake

Some of the things that need to be addressed:

Replace the roof.

Need a trail going to the swing area and to the pavilion.

Need a road from the north gate to the pavilion.

Electric down to the pavilion by the lake. Would eliminate the need for a generator.

Put up a pavilion by the bathrooms. Install a kitchen in the back of the bathroom building. There is water and power available. Install a sink so you can go in and wash dishes, maybe install a few cabinets.

Septic system is overloaded.

The machine to keep the birds out isn't working. There was talk about trying netting. Needs to be done soon.

RESULT:	REPORT ISSUED
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6. Report 2014-103

Office Hours

Open evenings. Close Friday afternoons during summer.

COMMENTS - Current Meeting:

Discussed the option of being open in the evening for 2 hours for those residents who can't get to the office during regular business hours. We would be open on the first and third Tuesday nights from 6 to 8 when the court is in session. There is a court appointed office here for 3 hours during court, which would require only one person to be in the clerk's office to assist those residents that come in for business. There was much discussion regarding how many times a month we would be open and if the hours would be better if changed to 4 to 6, as a longer work day. This was tabled for now until everyone can agree on what would work best.

Talked about changing to summer hours, like the highway, by changing lunch time from 1 hour to a ½ hour. In doing so, we would be working Monday thru Thursday and it would equal 30 hours. On Fridays we would work from 8:00 am until 1:00 pm. That would equal a 35 hour work week. Apparently there is a New York state law that requires a ½ hour lunch during a 5 hour time period. This was tabled until further review.

RESULT:	REPORT ISSUED
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7. Resolution 2014-61

Waiver Letter

Resolution authorizing the Supervisor or Town Clerk to sign a letter waiving the 30 day waiting period in the liquor licensing process.

Applicant/Licensee Name: Lewiston Holdings Inc.

Trade Name: Somewhere

Street Address: 781 Blairville Road, Youngstown, NY 14174

Application submitted by: Patrick F. Stack, Vice President

Building Owner: H. & W. Bryk LLC

Date submitted: May 8, 2014

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Baker, Councilman
SECONDER:	Joe Fleckenstein, Councilman
AYES:	Wiepert, Baia, White, Baker, Fleckenstein

8. Report 2014-104

Employee Manual - Salaries

Employee Manual update - job descriptions - salary schedule

The Board went into Executive Session at 7:01 PM. The motion was made by Councilman Fleckenstein and it was seconded by Councilman Baker. The Board returned from Executive Session at 7:13 PM.

A motion to close the Work Session was made by Councilman Fleckenstein and seconded by Councilman White.

The Work Session ended at 7:14 pm.

COMMENTS - Current Meeting:

This was tabled until a later time.

RESULT:	REPORT ISSUED
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