



Town of Porter

Work Session

~ Minutes ~

3265 Creek Road
Youngstown, NY 14174

TownofPorter.Net

Barb Dubell
716-745-3730

Monday, April 13, 2015

6:00 PM

Town Hall Auditorium

I. Call to Order

6:00 PM Meeting called to order on April 13, 2015 at Town Hall Auditorium, 3265 Creek Rd., Youngstown, NY.

Attendee Name	Organization	Title	Status	Arrived
Mert Wiepert	Town of Porter	Supervisor	Present	
Thomas Baia	Town of Porter	Deputy Supervisor	Present	
Larry White	Town of Porter	Councilman	Absent	
Jeff Baker	Town of Porter	Councilman	Late	6:50 PM
Joe Fleckenstein	Town of Porter	Councilman	Present	
Barb Dubell	Town of Porter	Town Clerk	Present	
Kara Hibbard	Town of Porter	Deputy Town Clerk	Absent	
Bernie Rotella	Town of Porter	Grant Writer	Present	
Norm Ault	Town of Porter	Bookkeeper	Present	
Mike Dowd	Town of Porter	Attorney	Present	

II. Reports

1. Report 2015-76

Records Room

Update on records room grant was given by Town Clerk DuBell. Received a Proposal from H.W. Bryk & Sons. Option #1 - Air Handler for \$12,600. Option #2 - Furnace and Heat Pump for \$14,435.

Also received a Proposal from Steve's Heating and Cooling for \$9,730.

Stuart Lowe from DWC Mechanical, Inc. will be sending in a Proposal for the records room.

Talked to Code Enforcement Officer Rogers and Scott Szarejko from Design Builders about fire proofing the records room. The room is protected by a 2 hour fire rated door between the garage and the records room. The problem is that the roof structure is an open truss design and trying to make that a fire wall would be cost prohibitive. The most cost effective approach would likely be to install a dry fire suppression system similar to those used in libraries and computer centers.

Councilman Fleckenstein spoke about the needs of Town Hall in regards to security for the court area. Many ideas were considered: have a holding area for prisoners using the utility room by the courtroom, put the records room in the garage area. Change the entrance so that prisoners don't walk thru the main office or thru the court office. We need to come up with a floor plan, what it would look like, so we know what we can do. When we do the records room we need to decide where we want to put it, so it doesn't interfere with anything else.

Grant Writer Rotella: the records room grant came up 3 or more years ago, it's a Town Board decision what they want to do with it. As far as the grant is concerned we have a deadline by the end of June to have it done, or at least to spend the money. Bernie will ask for an extension on the records room because of the circumstances.

Councilman Fleckenstein has been getting a lot of heat and phone calls over the Planning Board change of the zoning manual on the repair of machinery. We were told to do it by the Planning Board- no one remembers doing it. The Planning Board says they didn't do it.

Attorney Dowd: It's in the minutes, where the Planning Board recommended that it be changed.

RESULT:	REPORT ISSUED
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2. Report 2015-78

Supervisor's Update

Ki-Po easements: Councilman Fleckenstein still needs to get to Larry Grimm's house.

Attorney Dowd: When Mallory/Groveland was done, their special district line went right up to Harrison Lane. So when we moved that road over we moved it into the Mallory/Groveland special district, so we need to amend the line to push the line back more than 20 feet. This is only to instruct the engineers to decide where the line should be and then we will have a Public Hearing, because we will have to notify everyone that we are changing it. People who want to buy the lots from Mr. Ries off of Harrison Lane will access those lots off of Harrison Lane. If the building lots are 150' feet deep then we have go back 170' feet with the new line because those lots need to be in the Harrison Lane special district.

Resolution to instruct the engineers to decide where to put the line in the Harrison Road district.

Motion was made by Councilman Baker and seconded by Councilman Fleckenstein. Motion Carried.

Councilman Fleckenstein: Lot of water in the back yards on Dansworth Road. I need permission to go in and put a line in, but it's going to affect at least four (4) properties. The water ponds because everything is about 2-3 feet higher in those backyards. It should have been done when those houses were built. Permission granted.

RESULT:	REPORT ISSUED
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3. Report 2015-77**Phone System**

The server we're using is for Windows software from 2003. As of July 1st they are no longer going to support Windows 2003. If nothing happens we can continue to use it, all computers run thru the server. A new server installed would be \$3,595.95. There is a resolution in the board meeting agenda to approve the new server.

Norm Ault: The phone system is a voice over I.P.. What we have right now is an obsolete system that they no longer make parts for the phone. We would go thru Broadview, we're currently paying them, without tax, \$631.91 a month for phone service. This is for town hall only, the highway garage is not included in this amount. There are 13 phones in this office, they will all go on the internet. Phones will be updated as needed. We would be leasing the phones every month.

Councilman Baia made a motion to approve the purchase of a new phone system. Councilman Fleckenstein seconded. All were in favor, motion passed.

RESULT:	REPORT ISSUED
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4. Report 2015-75**Storm Water Manager**

Storm Water Manager: We met with Glenn Calvery last week he's up to speed on what we have and where our drainage is and where everything located. He will continue on with our storm water, filing all the paperwork, he wants \$500 a month.

Lewiston got rid of him, and we kept him on to finish the March report, that's due in June. The report goes to the Storm Water Coalition which is thru Erie County.

Motion to have Glenn Calvery as our Storm Water Manager, to be paid \$500.00 per month. Motion was made by Councilman Fleckenstein and seconded by Councilman Baia. Motion carried.

Motion to adjourn the Work Session was made at 6:69 pm by Councilman Baker and seconded by Councilman Fleckenstein. Motion was carried.

RESULT:	REPORT ISSUED
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